## Cabinet Meeting – July 2, 2013

**Attendees:** General Fran Hendricks, Ms. Dia Carleton, Mr. Chuck Colby, Ms. Tammy Felondis, Dr. Peter Keller, Dr. David Stinebeck  
**Guest:** Ms. Anne Lavancher, Ms. Rachel Green

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<th>Topic</th>
<th>Discussion</th>
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<td>Approval of Minutes</td>
<td>The minutes of June 18, 2013 were reviewed and discussed.</td>
<td>The minutes of June 18, 2013 were approved with minor changes.</td>
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<td>Enrollment Update</td>
<td>Ms. Green shared the latest enrollment report with Cabinet. August 4 orientation students have not yet been scheduled. This year’s Gateway students are a 260% increase from last year’s program. We did not increase the number of students admitted but those that are receiving the wrap-around services they will likely need to succeed. We expect the program will help with our retention of these students. We currently have a decrease in students from Truman High School. Admissions is focusing heavily on applicants post May 1, 2013.</td>
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<td>Reorganization of AA into 3 Colleges</td>
<td>Dr. Keller discussed a proposal to establish a three-college setup to aid in academic program management. General Hendricks discussed the need for MU to make strategic investments. Such a reorganization needs continued discussion. Will begin implementation FY 2013/2014 October 2013 is recruitment season for fall 2014.</td>
<td>Ms. Green asked that Cabinet work with their respective divisions to reiterate the importance of follow-up with students during the recruiting/admitting process. Dr. Keller will research how other institutions structured their programs. Dr. Keller will develop a working group for continued exploration no later than early September.</td>
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| Closing the Loop                   | -Ms. Carleton will draft an employee housing agreement and return to Cabinet.  
-Document Management System  
-Cabinet TracDat 2012/2013 and 2013/2014  
-Academic Affairs, Admissions, Enrollment Services and Residence Life will develop a plan. Cabinet will review August 6  
-Ms. Felondis will send annual contract lists for each area for review during retreat. | Continuing – 8/30/13  
Continuing – 9/1/13  
Continuing – 7/9/13 and 8/15/13  
Continuing – 8/6/13  
Continuing – 8/15/13                                                                                     |
| -MCEL Program - Mr. Foote will provide Cabinet with narrative copy of the grant application. Dr. Keller will advise Ms. Loudenslager to proceed with submitting the grant. He will notify Mr. Foote of the same.  
-Dr. Stinebeck will chair a marketing advisory team. The team will create annual plans for Cabinet’s approval in August. A Return On Investment (ROI) will be expected for each year’s outlay.  
-General Hendricks will request input from SGA on best commencement scenarios. | Complete |
| | Complete |

Minutes approved by Cabinet: July 16, 2013

Minutes prepared by: Ms. Anne Lavancher