**Cabinet Meeting – February 10, 2015**

**Attendees:** General Hendricks, Mr. John Adams, Dr. Christopher Bridges, Dr. J.P. Burke, Dr. Roy Stewart, Dr. John Ulrich

**Guest:** Ms. Pam Boyce, Master Planning Kick-off: Mr. Greg Black, Mr. Scott Williams, STANTEC representatives: Mr. Jeff Funovits, Ms. Amber Luther, and Ms. Ashleen McCracken

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review of SRT Focus Group Results</td>
<td>Cabinet reviewed the SRT Focus Group results. Individual areas of the report were discussed along with possible solutions and support. President Hendricks acknowledged the hard work and accomplishments of the SRT Team.</td>
<td>Cabinet discussed the importance of respect and communication and will explore solutions to noted concerns.</td>
</tr>
<tr>
<td>Mural Project</td>
<td>Dr. Bridges shared that SGA has approved and set-aside funding for the Mural Project.</td>
<td>Cabinet approved and asked that Brett Helmus work with the Art Department and Campus Facilities in implementation of this Mural Project.</td>
</tr>
<tr>
<td>Four Year Graduation Guarantee</td>
<td>Dr. Stewart discussed the Four Year Graduation Guarantee program.</td>
<td>Cabinet discussed recruiting strategies including working with TEAM and TEAM/PA.</td>
</tr>
<tr>
<td>Commencement</td>
<td>Dr. Stewart discussed Commencement and explained that this responsibility should be assigned to Academic Affairs</td>
<td></td>
</tr>
<tr>
<td>Brunch</td>
<td>Dr. Stewart discussed the logistics of hosting a dinner to honor graduating students rather than a breakfast or brunch.</td>
<td></td>
</tr>
<tr>
<td>Master Planning Kick-Off</td>
<td>Representatives from Facilities and Stantec discussed with Cabinet the strategy for developing our Master Plan. Stantec shared the planning phases and expectations. A timeline was established for completion of the plan.</td>
<td></td>
</tr>
<tr>
<td>Closing the Loop</td>
<td>-Stantec representatives will meet with key campus personnel, establish regular meeting dates, and will provide Cabinet with report for review. -Drs. Stewart and Burke and Mr. Adams will review and provide plan of action for recognition of graduating students - Academic Affairs, Finance &amp; Administration, and Student Affairs &amp; Enrollment Services will discuss and provide plan of action for Commencement</td>
<td>Continuing – meetings will take place in February and March. Presentation of plan to Cabinet in May.</td>
</tr>
</tbody>
</table>

Continuing for further discussion

Continuing – December 2015 Ceremony
| - Dr. Bridges will notify Mr. Helmus of approval and provide updates as project progresses  
-Dr. Stewart will continue discussions will work with Library Advisory Committee and Library Leadership to identify funding priorities and other opportunities  
-Cabinet will discuss priorities and support needed as noted in the SRT Focus Group Results  
-Aquisitions/HR reviews  
-HR will provide a model for modified 360 evaluations  
-Drs. Sechrist and Bridges will continue to monitor SRT progress on Cabinet’s behalf and will provide a follow up.  
- All policies are to be reviewed by Cabinet by April 1, 2015 and returned to Mr. Adams  
-Cabinet will provide a five-day workweek flexible schedule pilot program for managers for the academic year. Offices must be fully covered each day.  
- As April is a busy month for students, Cabinet will review all end of year activities for appropriateness and timing  
-15 vs. 18 credits – tabled for further discussion until further information (re: the impact upon students and the possible financial gain) is available  
-Dr. Bridges will provide an update on the high ropes course to Cabinet when appropriate | Continuing for project updates  
Continuing for further discussion  
Continuing  
Continuing – 03/24/15  
Continuing – 02/17/15  
Continuing – 04/01/15  
Continuing for further discussion  
Tabled for Summer discussion  
For review in summer 2015  
Continuing |

Notes reviewed by Cabinet: March 23, 2015
Notes prepared by: Ms. Pam Boyce