

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 19, 2018
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 6, 2018.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Ms. Chelsea Thomas, Member
Mr. Bruce L. Vickery, Member

The following Trustee was not in attendance:

Mr. Max Gannon, Member

Members of the University staff who attended are as follows:

Mr. Peter Fackler, Interim President
Mr. Nick Andre, Chief Information Officer
Dr. Joshua Battin, Interim Associate Dean of the Faculty
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Judi Brayer, SCUPA Representative
Mr. Frank Crofchick, Assistant Vice President & Dean of Students
Ms. Kathryn Crossin, Interim Vice President of Finance and Administration
Dr. Jimmy Guignard, APSCUF Legislative Chair, Professor – English & World Languages
Ms. Jamie Klesh, Nursing Program Director
Dr. Gretchen Sechrist, President University Senate
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs

Others in Attendance:

Ms. Amanda Morse, Student
Ms. Mary Sullivan, Radiologic Technology Program
Ms. Hannah Rhinehart, Student
Mr. Tucker Worthington, Student

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Mr. Meyer, and unanimously carried to approve the minutes of July 18, 2018 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the following topics discussed in the Academic Affairs Report:

- New Academic Programs – Dr. Ulrich shared an update on the status of the new academic programs and noted that there was a minor adjustment with the Environmental program.
- Engagement with Area School Districts – Dr. Ulrich reported that engagement with area high schools continues. There are now six (6) agreements in place with the expectation of at least four (4) more.
- Mission and Vision – Dr. Ulrich shared the new Mission and Vision Statements. The Trustees reviewed the statements as presented in the committee meeting. The Trustees requested that we continue to look at the wording to include a broader statement rather than just regional. It was the consensus of the Trustees to move forward and use the statements.

Chair Kilmer expressed appreciation to Dr. Ulrich for the work to get programs that meet the regional needs approved. She also thanked Dr. Ulrich and everyone who worked on the Vision and Mission Statements.

B. Finance and Administration Report (Ms. Crossin)

Ms. Crossin noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Approval of Fiscal Plan – VP Crossin presented the annual 18/19 budget for review. The Trustees discussed the proposed fiscal plan and expressed concerns. The Trustees will discuss further with Chancellor Greenstein when he visits on October 1. VP Crossin will provide actual spending and fiscal plan to the COT retreat in January, 2019.
- Annual Tour of Facilities – VP Crossin invited the trustees to attend annual tour of facilities immediately following the meeting.

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Crawford, seconded by Mr. Vickery and unanimously carried to approve purchase orders of \$5,000 or more for the period of June 16, 2018 through August 15, 2018 for a total of \$2,465,274.10**, as identified in Exhibit B.

Approval of the Fiscal Plan

No action was taken on the approval of the Fiscal Plan. The Trustees requested that Ms. Crossin provide the fiscal plan and actual spending report to them for review at mid-year.

C. Student Life and Living (Mr. Crofchick)

Mr. Crofchick noted the following topics discussed in the Student Life and Living Report:

- Title IX Annual Report for 17-18 – Mr. Crofchick stated that the Title IX Annual report had been submitted to PASSHE and PDE. Mr. Crofchick reported that we are in compliance.
- Residence Halls/Dining Update – Mr. Crofchick shared that Resident Assistants, Greek Life students, faculty and staff helped move in over 350 students for the fall semester.
- Student Life New Initiatives and Events – Mr. Crofchick shared there were a few issues at the beginning of the semester. The Trustees asked that the Sodexo Regional Manager attend the next Trustee workshop session. The Trustees would like to hear their plan to address concerns. Students with concerns are also invited to attend this session.
- New Mascot – Mr. Crofchick shared that we will have a new mascot uniform. It will be unveiled soon.
- New initiatives include bon fires on the South Hall Mall.
- Mr. Crofchick invited the Trustees to the throw-back softball game on September 29.

VI. **OLD BUSINESS**

No old business

VII. NEW BUSINESS

Presidential Search Committee Appointment

The Trustees received the PASSHE policy which states the procedure for establishing the presidential search committee. Chair Kilmer announced that Ms. Karen Russell has been appointed as the chair of the search committee. Ms. Russell has pulled together the committee stating that PASSHE will appoint a President from one of the sister schools who will serve as an Ex Officio member.

Chair Kilmer announced the proposed search team members: Karen Russell (Chair), Steve Crawford, Bobbi Kilmer, Scott Henry, Peter Garland, Brendan Cregan, Scott Davis, William Keeth, Mike Wilson, Mike Whitling, Amy DeLozier, James Moyer, Caroline Hutchison, Griffin Stone, Kim Lamar Shelton, Frank Chua, and Pam Boyce (administrative support). Chair Kilmer reminded everyone that this is pending final PASSHE approval.

The first meeting of the search committee is Thursday, September 27.

Emeritus Status

Upon the recommendation of the appropriate department, the Interim Provost and Vice President for Academic Affairs, the Interim President, and in compliance with a poll of the senior faculty, **a motion was made by Mr. Henderson, seconded by Mr. Meyer, and unanimously carried to grant emeritus status to the following individuals:**

Dr. Bradley Holtman, a faculty member in the English and World Languages Department from August 22, 1992 through August 17, 2018.

Dr. Monique Oyallon, a faculty member in the English and World Languages Department from August 12, 2000 through August 17, 2018.

Dr. Barry Ganong, a faculty member in the Chemistry and Physics Department from August 22, 1992 through May 25, 2018.

Ms. Boyce will prepare the appropriate letter of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Chair Kilmer reminded the Trustees that the Annual Facilities inspection will immediately follow the meeting.

IX. EDUCATIONAL FEATURE

Dr. Kathy Wright introduced the Educational Feature: Health Sciences Checkup

Mary Sullivan, Program Director, Radiology shared information about program. This is a two-year program where students spend one semester on campus and the remaining five semesters (including summers) in Sayre.

Upon completion of the program students take the national certification exam. The pass rates as well as the employment rates are excellent. Ms. Sullivan reported that not only is Guthrie a great partner, they provide excellent facilities and are very supportive of the MU programs. Ms. Sullivan further shared that we have proposed to offer a new one-year MRI certificate program at Guthrie. At this time, there is no movement to change this to a four-year program.

Tucker Worthington, a student in the program shared his love for the program. He has established great relationships with the instructors and students and feels confident in what he is learning in the program. He likes that he is able to work with technicians and the radiologists. He feels confident that he will be able to go anywhere upon completion of the program.

Jamie Klesh, Nursing Program Director and 1993 alum, shared information about the Nursing program. Ms. Klesh shared that Guthrie and UPMC clinical partnerships and financial support are critical to the success of the program. Passage and job placement rates remain well above 95%. Many students graduating in May have already secured employment in December.

Nursing Student Amanda Morse shared that she completed her degree in elementary education before deciding what she really wanted to do. She returned to MU in the nursing program as it offered flexibility and the ability to stay local. Ms. Morse recently began working as a student care partner at Guthrie.

Hannah Rhinehart is just beginning her junior year in the Nursing program. She chose MU as she was looking for a program that offered one-on-one time with her instructors. She shared Guthrie support is great and that they offer the tools and supplies that the students need to be successful.

X. REPORTSInterim President Pete Fackler

Interim President Fackler provided the following report:

- President Fackler thanked the faculty members, students, and Dr. Wright for a great presentation on the Radiology and Nursing programs.
- President Fackler shared that it has been a successful start to the school year. Enrollment for fall 2018 is 1528.
- President Fackler briefly discussed the dining controversy. The Trustees suggested that the contractor be invited to meet with them. Mr. Crofchick will identify indicators to measure success.
- The Mansfield Foundation and Mansfield University are working together. We have a one-year MOU in place. President Fackler has met with the Foundation Executive Director to

build a relationship that will support all of what MU would like to be. We are looking ahead and planning a constructive future. President Fackler announced that we will do an annual campaign this year and shared that more details will be forthcoming.

- The Sprint Football team won its exhibition game against Sacred Heart. Although we lost the game, it was very exciting, with a touchdown on the first play. Many community members, faculty, staff and students attended the game. President Fackler complimented the marching band for their star performance.
- Field hockey is off to a great start and it looks like it will be a good season. President Fackler complimented the Field Hockey team for their leadership on campus and for being leaders on campus.
- President Fackler also acknowledged the Women's Soccer Team as well as the Women's and Men's Cross Country teams.
- Coach Pat Zipfel, Men's Basketball, is leaving to return to the NBA Minnesota Timberwolves. A one-year interim coach has been named.

PACT

- Chair Kilmer shared that the PACT Fall workshop will be held on October 12 at the Dixon Center. Karen Russell will be a panelist at the conference.

Student Government Association (C. Hutchison)

- Chair Kilmer welcomed Caroline Hutchison, SGA President.
- Ms. Hutchison reported that a student Food Culinary Council has been established. Students are encouraged to participate. 15 students have expressed concerns
- Fall Fest plans are underway for early November.
- SGA is sponsoring the New Mascot which will debut at Homecoming.
- SGA will have a float in the Homecoming Parade.
- SGA is working with the MU Crew to increase participation at events.
- SGA is creating a Student Activities Council.

XI. OTHER BUSINESS

No other business

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, November 28, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

A motion was made by Ms. Russell, seconded by Mr. Crawford and unanimously carried to adjourn the meeting. The meeting was adjourned at 2:45 pm.

Respectfully Submitted,

Pam Boyce

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