

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 20, 2017
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 7, 2017.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Ms. Mackenzie Hafer, Member
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

Members of the University staff who attended are as follows:

Mr. Scott Barton, Interim President
Ms. Pamela Boyce, Secretary to the Council of Trustees
Mr. Frank Crofchick, Dean of Students
Mr. Terry Day, Assistant Director, Public Relations
Ms. Tammy Felondis, Interim Vice President of Finance & Administration
Mr. Paul McMillen, External Relations
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Dr. Lee Stocks, Associate Professor, Geosciences
Dr. John Ulrich, Dean, College of Arts & Humanities
Mr. Mike Wilson, AFSCME President

Others in attendance:

III. PUBLIC COMMENTS

No public comments.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Mr. Meyer, and unanimously carried to approve the minutes of July 19, 2017 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the topics discussed in the Academic Affairs Report:

- Update on APSCUF Meet and Discuss meeting
- Academic Program Update

B. Finance and Administration Report (Ms. Felondis)

Ms. Felondis noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000 (Exhibit B)
- Facilities Tour

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Gannon, seconded by Mr. Henderson and unanimously carried to approve purchase orders of \$5,000 or more for the period of June 16, 2017 through August 15, 2017 for a total of \$1,496,337.24**, as identified in Exhibit B.

Annual Operating Budget

Upon the recommendation of the Interim Vice President for Finance and Administration, **a motion was made by Mr. Singer, seconded by Ms. Russell, and unanimously carried to approve the Annual Operating Budget** as presented by Interim President Barton.

C. Human Resources Report (Ms. Hagan)

- No report

D. External Relations Report (Mr. McMillen)

Mr. McMillen noted the topics discussed in the University Advancement Report:

- Ms. Casey Wood has been selected as the new Director of Alumni Relations

- Mr. McMillen shared that he has submitted his resignation effective October 31st. Chairperson Kilmer thanked Mr. McMillen for all his efforts.

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

November Meeting Date

The November meeting date is November 8, 2017.

Emeritus Status

Upon the recommendation of the appropriate departments, the Provost and Vice President for Academic Affairs, the President and in compliance with a poll of the senior faculty, **a motion was made by Mr. Meyer, seconded by Mr. Crawford, and unanimously carried to grant emeritus status to the following individuals:**

Dr. Jannis Floyd, a faculty member in the Education and Special Education Department from August 20, 1994 through June 30, 2017.

Dr. Louise Sullivan-Blum, a faculty member in the English and World Languages Department from August 12, 1989 through June 23, 2017.

Dr. Edward Washington, a faculty member in the English and World Languages Department from August 19, 1995 through June 24, 2016.

Ms. Boyce will prepare the appropriate letters of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Interim Vice President Felondis reminded the Trustees that the tour of Facilities will immediately follow the meeting.

IX. Educational Feature

Dr. Lee Stocks, Geosciences shared his experience teaching in China this past summer. He gave background and expectations of the program. Dr. Stocks shared highlights from teaching as well as pictures.

X. REPORTS

Interim President Scott Barton

Interim President Barton provided the following report:

- A food pantry has been established on campus and is currently staffed by student volunteers. President Barton thanked Dr. Nancy Sidell and her team. This has been well received across campus.
- Project textbook assists student with obtaining textbooks. This is SGA funded and supported.
- The new athletic brand has launched.
- Our students adopted a classroom in Texas and are collecting supplies to send to them.
- Homecoming is next weekend.

PACT

Ms. Russell shared the fall PACT conference is October 11, 2017. She encouraged Trustees to attend if they are able and said this would be an opportunity to meet with the Interim Chancellor.

Student Government Association

No report.

XI. OTHER BUSINESS

XIII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, November 8, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIV. ADJOURNMENT

The meeting was adjourned at 2:34 pm.

Respectfully Submitted,

Pam Boyce

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