

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 23, 2015
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Meyer called the meeting to order at 2:23 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 9, 2015.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven M. Crawford, Vice Chairman
Mr. Patrick D. Henderson, Member
Ms. Bobbi J. Kilmer, Member
Mr. Ralph H. Meyer, Chairman
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Secretary
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member
Commissioner Pamela A. Witmer, Member

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. John Adams, Vice President for Finance and Administration
Ms. Pamela Boyce, Secretary to the Council of Trustees
Dr. Chris Bridges, Vice President for Student Affairs & Enrollment Management
Ms. Dia Carleton, Executive Director for Employee and Leadership Services
Dr. Michele Conrad, Assistant Professor of Chemistry
Mr. Terry Day, Assistant Director, Public Relations

Ms. Rita Dibble, Assistant Vice President for Advancement
Dr. Shaker Ramasamy, Chairperson, Chemistry & Physics Department
Dr. Steven Siconolfi, Provost and Senior Vice President for Academic Affairs
Dr. Nancy Sidell, Interim Dean, Professional Studies
Dr. John Ulrich, Interim Dean, College of Arts and Science

Others in Attendance:

Ms. Mackenzie Hafer, Student
Mr. Brett Helmus, President, SGA
Mr. Joseph Maresco, Mansfield University Foundation
Ms. Megan Terrel, Student

III. PUBLIC COMMENTS

No comments received.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Ms. Kilmer, and unanimously carried to approve the minutes of July 22, 2015 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Siconolfi)

Dr. Siconolfi noted the topics discussed in the Academic Affairs Report:

- Academic Meeting and Information Flow
- Academic Promise Task Force
- Academic Message Map
- Pathways Programs to Enhance Student Success
- Graduate Liberal Arts Certificates
- New Institute for Security Studies
- Assessment
- Partnering with Enrollment to Develop Departmental Targets and Funnel

B. Finance and Administration Report (Mr. Adams)

Mr. Adams noted the topics discussed in the Finance and Administration Report:

- Review of Purchases (Exhibit B)
- Approval of Annual Operating Budget
- Annual Inspection of Facilities

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Mr. Crawford, seconded by Mr. Singer and unanimously carried to approve purchase orders of \$5,000 or more for the period of June 16, 2015 through August 15, 2015 for a total of \$2,966,914.39**, as identified in Exhibit B.

Approval of the Annual Operating Budget

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Mr. Henderson, seconded by Mr. Singer, and unanimously carried to approve the Annual Operating Budget** as discussed in the Finance and Administration Committee meeting.

C. Employee, Equity and Compliance Services Report (Ms. Carleton)

Ms. Carleton noted the topics discussed in the Employee, Equity and Compliance Services Report:

- 2014/15 Professional Development Fund Report
- 2014/15 Mansfield University Title IX Report
- Snapshot of MU's Workforce

D. Student Affairs & Enrollment Management Report (Dr. Bridges)

Dr. Bridges noted the topics discussed in the Student Affairs & Residence Life Report:

- Admissions and New Enrollment
- Transition Programs
- Community Service
- Career Center
- Athletics ECAC Award to Ashley Inman

Upon recommendation of the Council of Trustees, **a motion was made by Mr. Crawford, seconded by Mr. Singer, and unanimously carried to approve the resolution commending Ms. Ashley Inman**. Ms. Boyce will prepare a letter of recognition to Ms. Inman.

D. University Advancement Report (Ms. Dibble)

Ms. Dibble noted the topics discussed in the University Advancement Report:

- New Web Design
- On-line Version of the Viewbook
- LUMA 2015
- .30 Second Commercial COPLAC
- T.E.A.M. PA .30 Second Commercial
- Trademark Applications
- Field Hockey Video
- Pre-game Engagement Events

E. Mansfield University Foundation (Mr. Maresco)

Mr. Maresco noted the topics discussed in the Mansfield University Foundation Report:

- Highlighted Foundation Activities noting that the Foundation exceeded their funding goal
- Fundraising review
- Mr. Maresco shared that there was record attendance at the Annual Donor Dinner which raised \$20,000. Mr. Maresco also showed the MU 60 video produced highlighting the Annual Donor Diner.
- New Foundation Website design

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

No new business discussed

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Chemistry Department, Ongoing Research

Dr. Ulrich introduced Dr. Shaker Ramasamy, Department Chair, Chemistry and Physics. Dr. Shaker in turn introduced Dr. Michelle Conrad and student Megan Terrel. Dr. Ramasamy shared that Ms. Terrel is one of four students who worked on the Marcellus Shale Gas Drilling and Tioga County Well Water Quality Project this past summer. Also assisting with the project was Dr. Paul Wendell.

Students and faculty members met with The Tioga County Commissioners regarding this project. The Tioga County Commissioners then assisted in funding this research by using Act 13 monies received by the County.

As part of this project 82 well water samples were collected across Tioga County within a 50 mile radius. Testing was conducted for several metals, methane gas, PH, conductivity and alkalinity of the water at no cost to the home owners. After the water samples were collected, they were put on ice and brought to the lab in Grant Science for testing. For the majority of water samples, the results did not show the presence of methane gas.

Dr. Ramasamy shared that along with a teaching experience, this project gave students an opportunity to conduct research and provide community service. This research also gave students hands-on experience in using equipment that normally isn't given until graduate school.

Each home received a letter outlining the results of the water testing along with the EPA recommended maximums. If appropriate, a recommended remediation was provided.

Going forward, the project will continue to monitor the water through the next phase which will begin in 2017 and will continue in a two year cycle.

This research opportunity will benefit the students as they apply for internships, work and graduate school. Dr. Ramasamy shared that the students felt after this experience they will look at graduate schools.

X. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- Commended Ms. Terrell for job well done on the research project
- Shared that student, Ms. Tianna Roberts who is featured on the MU Liberal Arts video is currently interning at Saturday Night Live
- Mr. Austin Dragovich, is currently preparing for an internship at Studio City and will be working with Stu Weiss '80.
- Shared that our public engagement efforts continue in sharing the MU Vision and Forecast. Shared that meetings were held with Representative Pickett, Senators Yaw and Scarnati, Commissioner Hall, Sherriff Benedict, BOG and Chancellors Office representatives.
- Hosted Dr. Scopelliti and other representatives from Guthrie. President Hendricks shared that 2019 marks 40 years for our partnership with Guthrie.
- MU has been asked to be partner with the Center for Student Opportunity "I'm First! Project". We will join 200 other institutions nationwide sharing a commitment to first generation students attending college. We are the first public college in PA asked to be a partner in this project.
- Shared that our videos are drawing national attention to our university and our students via social media. We are receiving favorable comments.
- Cornell was here last week for the Sprint football game. The President shared that he had an opportunity to spend time with a high school guidance counselor, promoting what Mansfield has to offer students.
- Shared that that we all have a role to play and that this is an important time to be at MU
- Shared that we are looking forward to reporting on how we are coming with the new Pilots and that there is more to come.

PACT

Mr. Crawford shared that the next PACT conference is in Philadelphia on November 8 and 9. All Trustees were sent the conference details.

Student Government Association

Mr. Helmus provided the following report.

- Membership and diversity within SGA has increased
- E-board working together
- Preparing for 1890s, Homecoming, and LUMA

- The Mural project which will be on the wall between Manser and Grant is progressing. The artist, an MU Alum, will have the final design within the next few weeks
- SGA continues to look for more opportunities to serve the students

XI. OTHER BUSINESS

Introduced Dr. Sidell, Interim Dean – Professional Studies, and Dr. John Ulrich, Interim Dean, Arts and Sciences.

Dr. Mansfield shared that the transition with Dr. Siconolfi and the Deans has been smooth and respectful.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, November 18, 2015, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:55pm.

Respectfully Submitted,

Pam Boyce

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