

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, July 19, 2017
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on July 6, 2017.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member
Ms. Mackenzie Hafer, Member

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. Nick Andre, Chief Information Officer
Ms. Judi Brayer, SCUPA Representative
Ms. Pamela Boyce, Secretary to the Council of Trustees
Mr. Frank Crofchick, Dean of Students
Mr. Terry Day, Assistant Director, Public Relations
Dr. Peggy Dettwiler, Director of Choral Activities, Music
Mr. Scott DiMarco, Dean, College of University Services
Ms. Kacy Hagan, Director, Human Resources

Mr. Paul McMillen, External Relations
Ms. S. Renee Potter, Controller
Dr. Steve Siconolfi, Provost and Senior Vice President for Academic Affairs
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Dr. John Ulrich, Dean, College of Arts & Humanities
Mr. Mike Wilson, AFSCME President

Others in attendance:

Ms. Julie Cooper, Student
Mr. Jared Holmes, SGA President
Mr. Ken Unger, Student

III. SPECIAL PRESENTATIONS

In recognition and appreciation of the outstanding service provided to Mansfield University, President Hendricks presented the Presidential Coin of Excellence to members of the Mansfield Auxiliary Corporation (MAC). President Hendricks thanked the MAC for standing up and assisting with raising funds and running the residence halls. MAC President Dave Cummings, Vice President Al Quimby, Treasurer Brian Barden, and Secretary Chuck Colby were present. Board members recognized who were not in attendance include Deb Bastian, Mark Eby, Jess Ricker, Randy Black, Bob McConnell, Jackie Lundgren, Bruce Dart, and Fred Lavancher.

President Hendricks presented Dr. Kathy Wright with the Presidential Coin of Excellence for her work in overseeing the Middle States re-accreditation in 2014 and for her continued commitment to the continuing Middle States assessment and self-study. Dr. Wright is also the chairperson of the Health Sciences Department.

IV. PUBLIC COMMENTS

No public comments.

V. EDUCATIONAL FEATURE

Dr. Peggy Dettwiler shared a PowerPoint and YouTube video highlighting the Concert Choir's Tour to the Netherlands, Germany, and Amsterdam. Dr. Dettwiler said that 48 students and 11 "wise ones" (chaperones) were on the tour.

The singers won first prize in the Women's Choir category, second prize in both the Men's and Mixed Choir categories, and third prize in Sacred Music.

Students Julie Cooper and Ken Unger shared highlights from the trip.

Dr. Dettwiler explained how important student activity support and fundraising are to this trip.

VI. APPROVAL OF MINUTES

A motion was made by Mr. Crawford, seconded by Mr. Meyer, and unanimously carried to approve the minutes of May 17, 2017 as identified in Exhibit A.

VII. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

Dr. Siconolfi noted the topics discussed in the Academic Affairs Report:

- Update Academic Program Array
- China & International Programs
- Summer Bridge
- Milton Hershey Update
- Student Board of Advocates

B. Finance and Administration Report (Ms. Potter)

Ms. Potter noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000 (Exhibit B)
- Mansfield Fire and Ambulance Association Payments (Exhibit C)

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Mr. Myer, seconded by Ms. Russell and unanimously carried to approve purchase orders of \$5,000 or more for the period of April 16, 2017 through June 15, 2017 for a total of \$1,386,919.05**, as identified in Exhibit B.

Mansfield Fire and Ambulance Association Payments

Upon the recommendation of the Vice President for Finance and the Administration and the President, **a motion was made by Dr. Strohecker, seconded by Mr. Singer and unanimously carried to approve the Mansfield Fire and Ambulance Association Payments** as identified in Exhibit C.

C. Human Resources Report (Ms. Hagan)

Ms. Hagan noted the topic discussed in the Human Resources Report:

- Staff Furlough Update
- Certifying Resolution: Appointing Interim and Chief Executive Officers (Exhibit D)

Certifying Resolution: Appointing Interim and Chief Executive Officers

Upon the recommendation of the Director of Human Resources and the President, **a motion was made by Mr. Crawford, seconded by Mr. Henderson and unanimously carried to approve the Certifying Resolution: Appointing Interim and Chief Executive Officers** as identified in Exhibit D.

D. External Relations Report (Mr. McMillen)

Mr. McMillen noted the topics discussed in the University Advancement Report:

- Foundation for Mansfield University – Mr. McMillen shared that a meeting of the Foundation for Mansfield University Board had been held and that two new directors had been appointed.

VIII. OLD BUSINESS

No old business discussed.

IV. NEW BUSINESS

The following dates for 2017/2018 Mansfield University Council of Trustee meetings were accepted with the exception of the November meeting date. The November meeting date will be finalized at the September meeting.

Wednesday, September 20, 2017

Wednesday, November TBD, 2017

Wednesday, January 31, 2018 – retreat

Wednesday, March 21, 2018

Wednesday, May 30, 2018

Wednesday, July 18, 2018

Proposed meeting schedule for the coming year:

10:00 am – 12:30 pm Coffee Time and Lunch with President

12:30 – 2:00 pm Committee Meetings

2:00 – 3:00 pm COT Meeting

X. INFORMATION ITEMS – NO ACTION REQUIRED

XI. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- President Hendricks commended Dr. Dettwiler and reminded the Trustees that she was also a Presidential Coin recipient.
- Mansfield University hosted the State System honors trip to Belize this summer. Dr.'s Bosworth and Rothermel led students from 12 of the 14 sister schools.
- Lt. Governor Mike Stack visited Mansfield University on June 8th. Lt. Governor Stack expressed his support to the University.

- Alumni Weekend was held June 9 – 11. There were over 350 attendees. The class of 1967 celebrated its 50th year anniversary.
- Four alums were recently inducted to the Society of Honors.
- Mansfield University hosted the COPLAC annual meeting in June. 76 attendees from 29 COPLAC schools attended. Alum Stu Weiss was the plenary speaker.
- The Board of Governors met last week. The Strategic System Review findings and recommendations were presented. President Hendricks shared that he and Bobbi Kilmer attended the meeting as well as a question and answer session with NCHEMS.
- The Tioga County Development Corporation (TCDC) was on campus last week when they held their meeting in Sycamore Residence Hall. TCDC members were given a tour of the residence hall as part of the “On the Road” meeting.
- Mansfield University has been named a College of Distinction for the third consecutive year.
- President Hendricks recognized Paul McMillen for being named Distinguished Merit Award Recipient at the Sigma Tau Gamma conference.

PACT

- Ms. Russell shared that she and Chairperson Kilmer attended the PACT Chairs meeting.
- Ms. Russell reminded members the next meeting will be in October in Harrisburg.

Student Government Association

- Mr. Jared Holmes introduced himself and shared that he and his team are excited to support the students and to bring about change in the next year.

XII. OTHER BUSINESS

Ms. Kilmer thanked President Hendricks for his service to Mansfield University. Ms. Kilmer read a proclamation in his honor. A motion was made by Mr. Crawford, seconded by Mr. Meyer, and unanimously carried to accept the Proclamation. A copy of this resolution has been attached as Exhibit F.

In addition to the proclamation, Ms. Kilmer presented President Hendricks with a Presidential Coin of Excellence.

President Hendricks thanked the Trustees for the opportunity to serve Mansfield University. He shared that he couldn't have done this without Connie. They always wanted the students to have a place to be at home. President Hendricks said he is looking forward to returning to being a full-time alum and will continue to be supportive of the Trustees and the University.

XIII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, September 20, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIV. ADJOURNMENT

The meeting was adjourned at 2:45 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce