

MANSFIELD UNIVERSITY
COUNCIL OF TRUSTEES MEETING
Wednesday, September 30, 2020
2:00 p.m.
North Manser and Web Conferencing
Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:01 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 17, 2020.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Ms. Susan Kefover, Member
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Dr. Robert D. Strohecker, Member
Mr. Patrick Henderson, Secretary
Mr. Aaron K. Singer, Member
Mr. Max Gannon, Member
Ms. Sarah Hart, Member (executive session)

The following Trustees were not in attendance:

Mr. Steven Crawford, Vice Chairman
Mr. Bruce L. Vickery, Member

Members of the University staff who attended are as follows:

Charles E. Patterson, PhD, President
Dr. John Ulrich, Provost and Vice President for Academic Affairs
Mr. Phillip Swank, Chief of Staff
Ms. JoEllen Lindner, Interim VP Student Affairs and Enrollment Management
Mr. Todd Garnier, Vice President of Finance and Administration
Mr. Nicholas Andre, Director of Campus Technologies
Ms. Jill L. Scott, Secretary to the Council of Trustees
Ms. Judith Brayer, SCUPA Representative
Dr. Jonathan Rothermel, University Senate
Mr. Anthony Mastroianni, SGA, President
Mr. Brian Loher, APSCUF President
Mr. Ryan McNamara Director, Marketing & Communications

Others in Attendance:

Ms. Lauren Goodwin, University of Pennsylvania

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by **Mr. Ralph H. Meyer** seconded by **Mr. Max Gannon** and unanimously carried to approve the minutes of **July 22, 2020** as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Ulrich)

Dr. John Ulrich discussed the following:

- Certificate Programs
 - Geographic Information Systems (sub-baccalaureate)
 - Occupational Safety (sub-baccalaureate)
 - Pre-Professional Medical Sciences (post-baccalaureate)

Dr. Ulrich provided the Trustees with an update on our ability to create certificates and non-degree credentials within our original degree offerings due to a recent follow-up with Middle-States. This adjustment will allow the ability to offer certifications without submission of curricular or substantive changes since programs at higher degree levels have already been approved.

- Spring 2021 Instructional Planning

Dr. Ulrich provided the Trustees with an update that our spring 2021 course schedule is now available for viewing to enable course planning. Our schedule will be similar to our fall semester offerings with most face to face courses being labs, music and natural sciences. Adjustment has been made to our academic calendar with a delayed starting date and no spring break. Registration begins mid-October.

- Integration update

Dr. Ulrich provided the Trustees with an update on our current Integration with Bloomsburg and Lock Haven University. Our teams are participating in several workshops with Deloitte Consulting Firm with broad discussions for planning and structure. Once approved by the Board of Governors this will be moving forward with shift in working groups being formed at campus level.

B. Finance and Administration Report (Mr. Garnier)

Mr. Garnier noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Vice President for Finance and Administration and the President, a motion was made by **Mr. Patrick Henderson**, seconded by **Dr. Robert D. Strohecker** and unanimously carried to approve purchase orders of \$5,000 or more for the period of June 16, 2020 through August 15, 2020 for a total of **\$1,360,333** as identified in Exhibit B.

C. Student Affairs (Ms. Lindner)

Ms. Lindner the Interim Vice President of Student Affairs and Enrollment Management provided the following update to the Trustees, our fall enrollments were up by 8% with a slight decrease in new students of 5% but overall it was positive. Our housing numbers were very positive at the onset with students anxious to return to campus living and a predicted 80% level of housing capacity. Due to the required reduction in housing numbers to adjust for health and safety measures we currently have 470 student residing in the residence halls. Recruitment has also been affected by the pandemic so adjustments have been made with use of virtual visit day, other avenues for positive impact is delivery of accepted student packets directly to local students by an Admissions Counselor and our Mountie, this has provided some positive buzz for the university.

VI. OLD BUSINESS

No old business

VII. NEW BUSINESS

Emeritus Status

Based on the recommendations of the appropriate department, the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted to the following individual:

Mr. John Mansfield, was a member in the Social Work Department from August 25, 2001 through January 23, 2018.

Upon the recommendation of the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted, a motion was made by **Ms. Susan Kefover**, seconded by **Mr. Ralph H. Meyer** and unanimously carried to approve emeritus status.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Annual Physical Inspection of Facilities

In accordance with the recent approval of Act 50 adopted by the Board of Governors, the Mansfield University Council of Trustees will no longer be required to conduct the annual physical inspection of facilities.

IX. EDUCATIONAL FEATURE

None provided.

X. REPORTS

President, Charles Patterson

President Patterson updated the Trustees on current planning with integrations, pandemic mitigations and a detailed overview of the financial sustainability plans to gain a balanced budget by 2022-2023.

PACT, Trustee Karen Russell

Ms. Russell announced the upcoming PACT conference for our campus will be held virtually on Thursday, October 22, 2020. Agenda and meeting logistics to be shared as completed.

SGA President, Anthony Mastroianni

SGA President, Anthony Mastroianni reported he is working to expand events on campus to engage students. Possible activities include live entertainment during meals, more outdoor movie venues and proposing a town hall forum. Membership has a strong base with continued outreach to students both on and off campus to remain connected during this time.

Senate:

APSCUF:

SCUPA

XI. OTHER BUSINESS

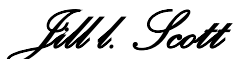
XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is on **Wednesday, November 18, 2020, 2:00 p.m. via zoom meeting.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:35 p.m.

Respectfully Submitted,



Jill L. Scott