

**Council of Trustees Resolution
for Annual Certification of Compliance
with Board of Governors' Policy 1985-04-A: *University External Financial Support***

**Resolution of Mansfield University of Pennsylvania
Certification of Compliance with Board of Governors' Policy 1985-04-A:
*University External Financial Support***

The Council of Trustees of Mansfield University of Pennsylvania, upon recommendation of the president, hereby certifies, as per Board of Governors' Policy 1985-04-A, that the following affiliated entities make a financial contribution to the University or provide similar benefits on a regular basis, satisfactory to this Council of Trustees and to the president.

Mansfield University Foundation
Mansfield Auxiliary Corporation (MAC)
College Community Services, Inc (CCSI)

The Council of Trustees also certifies that, to the best of its knowledge, information and belief, the affiliated entities are in compliance with Board of Governors' Policy 1985-04-A, in that they exist solely for the benefit of the University; the expectations of the relationship between the University and the affiliated entities are memorialized in current, executed Memoranda of Understanding; and the affiliated entities require an annual external audit of their funds and provide copies of their audit reports to the University and the Office of the Chancellor.

The Council of Trustees also certifies that, to the best of its knowledge, information and belief, no University employee serves as a voting member of the Board of these affiliated entities, nor does any employee of the University risk adverse interest through service to or relationship with an affiliated entity.

A copy of a statement by the University's chief financial officer summarizing both the direct University support provided to the affiliated entities and the contributions made by the affiliated entities to the University covered in this certification is attached hereto and made a part hereof.

As approved by action of the Council of Trustees during a special meeting held on December 22, 2014 at Mansfield, Pennsylvania.

**Chairperson
Council of Trustees**

**Secretary
Council of Trustees**

Mansfield University Special Council of Trustees Meeting
December 22, 2014

SUBJECT: Annual Certification of Compliance with Board of Governors' Policy 1985-04-A:
University External Financial Support

BACKGROUND: The Pennsylvania State System of Higher Education Board of Governors' Policy 1985-04-A was amended to alter the date of submission to the System's Legal Office the annual certification of compliance and previous fiscal year financial information from December 1 to January 31 of the following calendar year. The primary reason for this change is due to other institutional Councils of Trustees meeting dates falling in December or January, after the earlier due date. The attached documentation reflects the financial information for the three affiliated entities, MU Foundation, MAC and CCSI, for Fiscal Year 2013-14, and the accompanying certification of compliance resolution.

MOTION: That the Mansfield University Council of Trustees approve the Resolution for Certification of Compliance with Board of Governors' Policy 1985-04-A: *University External Financial Support*.

Supporting Documents Included: N/A

Other Supporting Documents Available: Board of Governors' Policy 1985-04-A: *University External Financial Support*

Reviewed by: N/A

Prepared by: John C. Adams

December 10, 2014

RE: Mansfield University of Pennsylvania
External Financial Support – BOG 1985-04-A
Certification of Support by University and Foundation

Direct Support by University for Foundation:

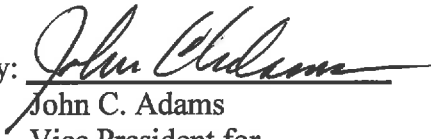
As specified in the Memorandum of Understanding between Mansfield University of Pennsylvania (University) and the Mansfield University Foundation (Foundation) the following services are provided by the University to the Foundation:

- Communication services including telecommunications;
- Payment of an annual agreed-upon operating fee;
- Access to University mail and printing services;
- Public relations services;
- Access to computer network and databases;
- Access to Food Service for special events;
- Office space including utilities and housekeeping.

Direct Support by Foundation to University:

As specified in the FY 14 audited financial statements of the Foundation, the following program expenses were provided by the Foundation for the benefit of the University:

	<u>FY 2013</u>	<u>FY 2014</u>
Scholarships	\$285,517	\$305,135
Donations	9,276	10,402
Capital and equipment	18,317	2,003
Supplies	27,466	41,390
Printing	1,794	4,786
Travel	17,543	184,127
Meals and refreshments	37,068	30,785
Other program expenses	46,444	57,186
Total Program Expenses	<u>\$443,425</u>	<u>\$635,814</u>

Submitted by: 
John C. Adams
Vice President for
Finance and Administration

Date: December 10, 2014

December 10, 2014

RE: Mansfield University of Pennsylvania
External Financial Support – BOG 1985-04-A
Certification of Support by University and MAC

Direct Support by University for MAC:

As specified in the Facility Management Agreement between Mansfield University of Pennsylvania of the State System of Higher Education (University) and Mansfield Auxiliary Corporation, Inc. (MAC) the following services are provided by the University to MAC:


- Day-to-day management of all aspects of the operation of the project;
- Marketing and occupancy of project;
- Negotiate service contracts and purchasing;
- Maintenance, repair and replacement of project and furniture, fixtures and equipment;
- Billing and enforcement of collections;
- Supply standard housing contracts to residents;
- Emergency response.

Direct Support by MAC to University:

As specified in the FY 14 audited financial statements of MAC, the following program expenses were provided by MAC for the benefit of the University:

	<u>FY 2013</u>	<u>FY 2014</u>
Scholarships	<u>\$101,365</u>	<u>\$250,000</u>
Total Program Expenses	<u>\$101,365</u>	<u>\$250,000</u>

Submitted by:


John C. Adams
Vice President for
Finance and Administration

Date: December 10, 2014

December 10, 2014

RE: Mansfield University of Pennsylvania
External Financial Support – BOG 1985-04-A
Certification of Support by University and CCSI

Direct Support by University for CCSI:

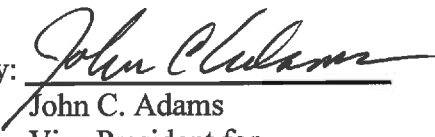
As specified in the Memorandum of Understanding between Mansfield University of Pennsylvania (University) and College Community Services, Inc. (CCSI) the following services are provided by the University to CCSI:

- Communication services including telecommunications;
- Access to University mail and printing services;
- Access to computer network and databases;
- Billing and collection of the student activity fee;
- Consultation on fiscal issues;
- Office space within Alumni Hall Student Center including utilities;
- Access to other University facilities for approved vending.

Direct Support by CCSI to University:

As specified in the FY 14 audited financial statements of CCSI, the following program expenses were provided by CCSI for the benefit of the University:

	<u>FY 2013</u>	<u>FY 2014</u>
Scholarships	\$ 19,558	\$153,750
Donations	560,545	650,076
Capital and equipment	506,473	134,166
Travel	5,867	31,599
Total Program Expenses	<u>\$1,092,443</u>	<u>\$969,591</u>

Submitted by: 
John C. Adams
Vice President for
Finance and Administration

Date: December 10, 2014