

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, May 29, 2019

2:00 p.m.

North Hall, 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:05 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on May 16, 2019.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Patrick Henderson, Secretary
Ms. Susan Keffer, Member
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Dr. Robert D. Strohecker, Member
Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Aaron K. Singer, Member
Ms. Chelsea Thomas, Member (executive session)

Members of the University staff who attended are as follows:

Mr. Peter Fackler, Interim President
Dr. Charles Patterson, President-Select
Mr. Nick Andre, Chief Information Officer
Dr. Joshua Battin, Interim Associate Dean of the Faculty
Dr. Kathy Wright, Interim Associate Provost/Dean of the Faculty
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs
Ms. Kathryn Crossin, Interim Vice President of Finance and Administration
Mr. Frank Crofchick, Assistant Vice President & Dean of Students
Ms. Jill L. Scott, Secretary to the Council of Trustees
Ms. Judi Brayer, SCUPA Representative
Mr. Mike Wilson, AFSCME President

Mr. Brian Loher, APSCUF President

Mr. John Maslar, Interim Director, Marketing & Communications

Dr. Gretchen Sechrist, President University Senate

Mr. Scott Henry, Director Police Services & Safety

Others in Attendance:

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by Mr. Meyers, seconded by Mr. Henderson, and unanimously carried to approve the minutes of March 20, 2019 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Ulrich)

Dr. Ulrich noted the following topics discussed in the Academic Affairs Report:

Updated council on the following

- Systemness Update
 - Chief Academic Officers Meeting to be held in June
 - Development Education Team
- Early Start Program (ESP)
 - Reduced rates to offer college credit courses to High School students
 - High School on-line course offerings that don't conflict with other local colleges
 - Currently 20 agreements within Northern Tier Pennsylvania and 1 with New York State.
 - Pilot program might be assessed for further development and expansion of ESP.
- Virtual Reality Lab Update
 - Dr. Russ Dodson a former faculty of our Geoscience Department gifted a sum of money for a Virtual Reality (VR) lab.
 - Its current use with our Act 120 Police Academy has proven to be a valuable teaching tool to test reactions to fee-real situations. The ability to utilize this sort of technology will enhance multidisciplinary fields of study for our students across various programs.
 - The VR lab is currently located and Doane Center and utilized in Public Safety Training. Renovations are being made during the summer to relocate the VR lab to be in North Hall with planned completion by the fall 2019.

B. Finance and Administration Report (Ms. Crossin)

Ms. Crossin noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Commonfund Resolution

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Henderson, seconded by Mr. Crawford and unanimously carried to approve purchase orders of \$5,000 or more for the period of February 16, 2019 through April 15, 2019 for a total of \$272,520.64**, as identified in Exhibit B (Revised).

Commonfund Resolution

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Henderson, seconded by Mr. Meyers and unanimously carried to approve the Capital Projects and Spending Plan**, as identified in Exhibit C.

C. Student Affairs (Mr. Crofchick)

Mr. Crofchick noted the following topics discussed in the Student Life and Living Report:

- New Hires for Student Affairs
 - Austin Boroach is a new Residence Director
 - Judi Brayer has transition to Women's Center
 - William Kluge is our Student Conduct Officer
- 2018/2019 Title IX Review
 - Frank reported the following
 - Title IX hearings during this year was zero, all reported incidences were able to be resolved outside of formal hearing.
- Orientation Surveys
 - 98% approval rating currently
 - Keep utilizing surveys to improve
- Reported upcoming announcement in July for a major concert this fall 2019.

VI. **OLD BUSINESS**

No old business

VII. NEW BUSINESS

Meeting Dates for 2019-2020

The following dates for 2019/2020 Mansfield University Council of Trustee meetings were accepted:

- Wednesday, September 25, 2019; North Manser Dining
- Wednesday, November 20, 2019 (Thanksgiving is Nov. 28); North Manser Dining
- Wednesday, January 29, 2020, Retreat; North Hall **OR** North Manser Dining
- Wednesday, March 25, 2020; North Manser Dining
- Wednesday, May 27, 2020; North Hall – 6th Floor Community Room
- Wednesday, July 22, 2020; North Hall – 6th Floor Community Room

Proposed meeting schedule for the coming year:

- | | |
|---------------------|---------------------------------------|
| 10:00 am – 12:30 pm | COT Workshop and Lunch with President |
| 12:30 – 2:00 pm | Committee Meetings |
| 2:00 – 3:00 pm | COT Public Meeting |

Emeritus Status

Upon the recommendation of the appropriate department Interim Provost and Vice President for Academic Affairs, the Interim President, and in compliance with a poll of the senior faculty, **a motion was made by Ms. Russell, seconded by Dr. Strohecker and unanimously carried to approve the emeritus status to the following individuals:**

Mr. Abe Ghods, a faculty member in the Business Administration Department from August 20, 1983 through January 5, 2019.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Educational Feature: Public Safety Institute was deferred until the July 2019 meeting date due to the severity of weather in the local area.

X. REPORTS

XI. OTHER BUSINESS

Chair Kilmer provided Interim President Pete Fackler with Resolution. See Exhibit E.

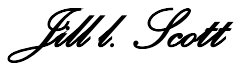
XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, July 17, 2019, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:35 pm.

Respectfully Submitted,



Jill L. Scott

Revised: 5/28/2019

Mansfield University
 Council of Trustees
 Purchases Over \$5,000
 February 16, 2019 - April 15, 2019

Exhibit B

Vendor	Product Description	Document Date	PO Net Value
CONCEPT3D			\$ 5,138.00
WITMER PUBLIC SAFETY GROUP INC	1000 ROUNDS LOOSE PACK OF 9MM AMMO BY BL	03/20/2019	\$ 5,560.50
LAMAR COMPANIES	DIGITAL POSTER WLMSPT 6/22-10/6	03/20/2019	\$ 6,000.00
JOKERS COAL & MORRIS BLOCK			\$ 6,128.75
GOV CONNECTION INC			\$ 6,370.94
PASCO	DA TANK LEVEL CONTROL RETROFIT	02/20/2019	\$ 9,100.00
WITMER PUBLIC SAFETY GROUP INC			\$ 9,930.90
GLASS ERECTORS INC	FURNISH & INSTALL KAWNEER ALUMINUM DOOR	03/20/2019	\$ 11,851.00
BRINJAC ENGINEERING INC	DESIGN SERVICES FOR DOANE BOILER	03/11/2019	\$ 15,000.00
ADIRONDACK SOLUTIONS INC			\$ 15,350.00
PAPERTHIN INC.			\$ 17,453.00
LAMAR COMPANIES			\$ 19,500.00
UGI ENERGY SERVICES INC			\$ 145,137.55
			\$ 272,520.64

**COUNCIL OF TRUSTEE RESOLUTION
FOR CONTINUED MEMBERSHIP IN THE COMMONFUND**

At a meeting of the Mansfield University Council of Trustees held on May 29, 2019 upon motion duly made it was voted that:

1. Mansfield University shall continue to be a Member of The Common Fund for Nonprofit Organizations (“Commonfund”), a New York Membership corporation, pursuant to the Constitution, By-laws and Rules of Commonfund, thereby becoming entitled to invest in the various investment funds established and maintained or sponsored by Commonfund.
2. The individuals holding the following offices be designated as authorized Representatives:

President

Vice President Finance & Administration

Controller

Assistant Controller

Each referred to herein as an Authorized Representative, to act on behalf of and in the name of the Institution in matters relating to Commonfund and, in particular, to specify to Commonfund the investment fund(s) of Commonfund in which Assets of the Institution should be invested or to which they should be transferred, to specify the distribution option or options applicable to such investment, to withdraw all or any portion of the Assets from any one or more of the investment fund(s), to make representations and warranties and to extend covenants binding upon the Institution, and generally to conduct affairs with Commonfund on behalf of the Institution, subject, however, to the understanding that any withdrawal shall be limited to a remittance by Commonfund to a bank or other depositor institution for credit to an account of the Institution.

3. This resolution shall supersede prior resolutions concerning the subject matter hereof to the extent inconsistent herewith and shall continue in full force and effect until written notice of any amendment or rescission hereof has been received by Commonfund, and, in the case of the Short term Fund, the Trustee.
4. The Secretary of the Institution or any one of the Authorized Representatives designated herein or pursuant hereto may certify to Commonfund and to the Trustee and to any affiliate of either, as to the adoption of this resolution and the text hereof and as to the identity and authenticity of the signatures of each Authorized Representative in paragraph 2 and to exercise one or more of the powers conferred herein. Such certification as to identify and authenticity may be made on Fund Transfer Agreements (Forms 3 and 3A) or Master Money Transfer Agreements (Forms 4 and 5) or otherwise. Commonfund and the Trustee shall be entitled as against the Institution to presume conclusively that the persons so certified shall continue to be authorized to act on behalf of the Institution until otherwise notified in writing by an Authorized Representative.

Approved: _____ May 29, 2019

Bobbi J. Kilmer, Chairperson
Mansfield University Council of Trustees

September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 LABOR DAY	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 COT MEETING North Manser Dining	26	27	28
29	30					

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 COT MEETING North Manser Dining	21	22	23
24	25	26	27	28 THANKSGIVING	29	30

January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
			COT RETREAT North Manser Dining OR North Hall, Community Room			

March 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 COT MEETING North Manser Dining	26	27	28
29	30	31				

May 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 MEMORIAL DAY	26	27 COT MEETING North Hall, Community Room	28	29	30
31						

July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 COT MEETING North Hall, Community Room	23	24	25
26	27	28	29	30	31	

MANSFIELD UNIVERSITY COUNCIL OF TRUSTEES

RESOLUTION

Mr. Peter Fackler

Whereas Mr. Peter Fackler's dedicated service as Interim President of Mansfield University of Pennsylvania will come to a close on June 30, 2019;

Whereas, in his role as our Interim President, he has met the highest standard of dedication to the core educational mission of Mansfield University;

Whereas, through his commitment to open, honest, and inclusive dialogue, Mr. Fackler has built strong and meaningful relationships with the faculty, staff, and students of the University;

Whereas he has skillfully led the University through numerous decision-making processes regarding tuition and housing pricing, enrollment management, financial aid, and marketing, making our institution more attractive as an educational destination for prospective students and their families;

Whereas he has advocated passionately and effectively for Mansfield University at the state system level in meetings with the Chancellor and as an active member of the Council of Presidents;

Whereas he has faithfully supported and promoted numerous campus-wide events and activities, demonstrating his personal devotion to the life of the campus;

Whereas, during his time as our Interim President, Mr. Fackler has dedicated his time, talent, and energy to supporting and sustaining all aspects of our campus community in a manner befitting his office; and

Whereas Pete and Kelly decided to tie the knot during his term as our Interim President, and we wish them much happiness and success in their future together;

Now, therefore, be it resolved on this 29th day of May 2019 that the Mansfield University Council of Trustees hereby expresses, on behalf of the entire campus community, our sincere appreciation to Mr. Peter Fackler for his exemplary leadership, dedicated service, and positive contributions to our institution.

Bobbi J. Kilmer, Chairperson, Mansfield University Council of Trustees

Patrick D. Henderson, Secretary, Mansfield University Council of Trustees