

## MANSFIELD UNIVERSITY RESIDENCE HALL & DINING AGREEMENT

In consideration of the University's providing residence hall housing, the student occupant agrees to pay the University's occupancy /dining fees. The student further agrees to abide by the following terms and conditions:

1. ELIGIBILITY requirements for University housing include status as a student, payment of debts to the University, and continuous compliance with University and residence hall regulations.
2. RESERVATION of space is made by returning required materials to the Residence Life Office. The occupancy fee is paid by the semester upon receipt of a bill from the **Student Accounts Office (Revenue Office)** and is not refundable after the room has been occupied except as outlined in the fee refund policy. ~~and contained in the catalog~~
3. OCCUPANCY is required on the first day of class and consistently thereafter. Rooms unclaimed at the beginning of a semester or, in the judgment of the University, not used continuously by the student assigned may be forfeited and reassigned unless written permission for late arrival or sustained absence has been given by the Residence Life Office.
4. TERMS OF OCCUPANCY and financial obligation to the University is for the entire academic year and all subsequent years that you attend the University as long as space is available. **All first and second year students are required to reside on campus unless qualifying for an exemption.** All exceptions must be approved by the ~~Director of Residence Life~~ **Office** in writing no later than ten (10) working days prior to the start of any semester.
5. ROOM ASSIGNMENTS AND CHANGES are prerogatives of the University and effected only by written authorization from the Residence Life Office. In assignment, mutual roommate preferences will be honored where possible. Room changes **will be permitted for a limited time after the first week of classes.** ~~(are discouraged, but may be authorized under special circumstances.~~
6. ACCESS to an assigned room is given to you only during regular academic sessions which require your presence on campus. **Extra charges apply for residence between semesters and before and after summer session.** You are required to vacate your room by the designated closing times. If you arrive on campus prior to scheduled openings or stay after scheduled closings, you may be charged a guest room fee. Anyone who withdraws from the University must remove all possessions from their room immediately.
7. Visitors to residence halls and student rooms are permitted only as authorized by University and hall regulations. You are responsible for the behavior of your guests at all times. Your visitor must have a guest pass which can be picked up at the hall office.
8. FACILITIES AND SERVICES provided by the University include closet, bed, mattress, dresser, a desk and chair. **(You must) Plan to provide** your own telephone, lamp, pillow, linens, waste basket, toilet articles, and such other accessories as desired.
9. STUDENT OBLIGATION includes care and cleaning of rooms and maintenance of health and safety standards; payment for damage to University property; purchase of a **qualifying meal ticket plan**; and provision of a complete address **(for correspondence)** ~~to correspondents~~ in order to guarantee mail delivery. Monthly health and maintenance inspections will be conducted by residence hall staff.
10. PROHIBITED ACTIVITIES AND POSSESSIONS include occupancy by persons other than those assigned or registered guests, commercial activities, tampering with fire or safety equipment, illegal drugs or paraphernalia, gambling, alcohol, moving University property, ~~ironing in your room,~~ halogen lights, open flames, candles, microwaves, cooking in your room, gasoline, **and flammable liquids of any kind, kerosene, oil** explosives, firearms or other weapons, pets **(except fish as provided elsewhere)**, tape, tacks or nails on painted surfaces, refrigerators over 5 cubic feet, water beds, the use of darts or dart boards in your room, unauthorized furniture and any item that fails to meet state and local fire and safety codes. Absolutely no smoking in the residence halls.
11. INSPECTION of rooms for reasons of health, safety, and maintenance or to determine whether University policy is being violated is a right reserved by the University. While routine inspections do not include searches, searches may be conducted **with probable cause with authorization from a professional Residence Life staff member.** ~~only with special probable cause, authorization from an assistant director or higher official, and your presence (unless it is impossible to locate you).~~ It is intended to provide sufficient individual's right of privacy in all possible circumstances. All rooms will be inspected by residence life staff at the end of each semester.
12. The University is not responsible for damage to or destruction of your personal belongings. ~~when such damage is caused by circumstances beyond the University's control.~~ It is the occupant's responsibility to secure the safety of **personal property** ~~your own property.~~