MANSFIELD UNIVERSITY
Mansfield, Pennsylvania

Wednesday, April 6, 2011
North Hall, 6th Floor Community Room
2:00 p.m.

COUNCIL OF TRUSTEES
MINUTES

I. MEETING CALLED TO ORDER

Chairman Meyer called the meeting to order at 2:06 p.m.

FOR THE RECORD: In accordance with the Sunshine Law, this meeting was advertised in the Wellsboro Gazette on March 30, 2011.

II. RECORDING OF ATTENDANCE

The following Trustees were in attendance:

Mr. Thomas A. Browning, Member
Mr. Richard P. Cashman, Secretary
Mr. Charles R. Ike, Member
Mr. Ralph H. Meyer, Chair
Ms. Ada Mae Saxton, Member
Mr. Howard J. Smith, Jr., Member
Dr. Robert D. Strohecker, Vice Chair

The following Trustees were not in attendance:

Mr. Steven M. Crawford, Member
Mr. Lewis B. Lee, Member
Mr. Louis Setzer, Student Member
Ms. Carol J. Tama, Member
II. RECORDING OF ATTENDANCE (Continued)

Members of the University staff who were in attendance are as follows:

Dr. Maravene Loeschke, President
Dr. James Brown, Dean
Dr. JP Burke, Dean
Mr. William Chabala, APSCUF President
Dr. John Cosgrove, Director of Institutional Research
Dr. Scott Davis, University Senate President
Mr. Terrance Day, Assistant Director of Public Relations and Publications
Ms. Anne M. LaVancher, Secretary to the Council of Trustees
Mr. Dennis Miller, Director of Public Relations and Publications
Mr. Michael Wilson, AFSCME President

Others in Attendance:
Mr. Will Brown, SGA President

III. PUBLIC COMMENTS

No comments were received.

IV. APPROVAL OF MINUTES

November 17, 2010 (Exhibit A)
January 26, 2011 (Exhibit A-1)

A motion was made by Mr. Smith, seconded by Mr. Ike, and unanimously carried to approve the minutes of November 17, 2010 and January 26, 2011 as identified in Exhibits A and A-1 as written.
V. COMMITTEE REPORTS

A. Academic Affairs Report

Dr. Burke noted the topics discussed in the Academic Affairs Report:
- Instructional schedules for summer 2011 and academic year 2011-2012
- Springboard faculty development workshops
- First year seminars for 2011-2012

B. Finance and Administration Report

Dr. Golden noted the topics discussed in the Finance and Administration report:
- Review of purchase orders
- Auditor’s report ending June 30, 2010
- Capital budget spending plan
- Fire and ambulance payment for services

Approval of Fire and Ambulance Payment

Upon the recommendation of the Vice President for Finance and Administration and the President, a motion was made by Dr. Strohecker, seconded by Ms. Saxton, and unanimously carried to approve payment of $7,500 to the Mansfield Fire Department and $7,500 to the Mansfield Ambulance Association for critical services for fiscal year 2010-2011.

Approval of Auditor’s Report

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made by Mr. Ike, seconded by Mr. Cashman, and unanimously carried to accept the independent auditor’s report from Parente Beard’s report which was presented to Trustees on November 17, 2010.

Approval of Purchase Orders of $10,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made by Ms. Saxton, seconded by Dr. Strohecker, and unanimously carried to approve purchase orders of $10,000 or more for the period of October 16, 2010 through January 15, 2011 for a total of $539,308.05 as identified in Exhibit B.

Approval of Purchase Orders less than $10,000

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made by Mr. Browning, seconded by Dr. Strohecker, and unanimously carried to approve purchase orders of less than $10,000 for the period of October 16, 2010 through January 15, 2011 for a total of $1,783,493.77 as identified in Exhibit C.
V. COMMITTEE REPORTS (continued)

B. Finance and Administration Report (continued)

Approval of Capital Projects Spending Plan

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made to approve the Mansfield University Capital Projects Spending Plan for FY 2011-2012 through FY 2015-2016 as identified in Exhibit D.

C. Human Resources/Multicultural Affairs Report

No Human Resources report was provided

D. Student Affairs Report

Dr. Golden noted the topics discussed in the Student Affairs Report:

- Proposed Kechnner Fitness Center fee increased for 2011-2012
- Room and board fee proposal for 2011-2012

E. University Advancement Report

Dr. Loeschke noted the topics discussed in the University Advancement Report:

- The Memorandum of Understanding (MOU) between the University and the Foundation is formulated to be in compliance with state and PASSHE regulations. It is expected that the MOU will be completed by the next meeting.

VI. OLD BUSINESS

No old business discussed.

VII. NEW BUSINESS

No new business discussed.
VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Strategic Plan Implementation Team Update

Dr. John Cosgrove provided dashboards in reference to our progress on our Strategic Plan. Dr. Cosgrove noted that the information is meant to be a quick reference on quantitative data. He specifically talked about retention rates, mean SAT scores, full time female faculty, PRAXIS rates, and total credits per FTE instructional faculty.

IX. EDUCATIONAL FEATURE

No educational feature provided.

X. REPORTS

President Maravene Loeschke

President Loeschke provided the following report:

- Dr. Loeschke noted how fortunate we are to have Chancellor Cavanaugh for all of his system and institutional advocacy efforts.
- Three Trustees, four students and the President represented Mansfield University during Advocacy Days in Harrisburg.
  - Legislators spoken with understand that a 50% cut is not possible for PASSHE institutions
- Will Brown, SGA president, has been a phenomenal student leader in gathering two busloads of students to respectfully protest in Harrisburg. Dr. Loeschke thanked Will for his leadership and congratulated him on his future career moves.
- Middle States will come to Mansfield on October 3-4, 2011 and March 25-28, 2012.

PACT

Mr. Meyer provided the following report:

- The next PACT conference will be held April 27-28 at Edinboro University
- Governor Corbett will speak to the group during the conference
X. REPORTS (continued)

Student Government Association

Mr. Will Brown, President SGA, provided the following report:

- Elections will be held in the near future. At this time there is one candidate for President
- The Committee on Finance finished budget hearings. A vote will take place next week.
- He and several other students traveled to Harrisburg with Trustees and the President for Advocacy Days earlier this week
  - All legislators they spoke with were supportive of PASSHE
- Mr. Brown noted this would be his last COT report as he is graduating in May. He thanked everyone for their support and noted that MU is a unique place because of our faculty, administration and staff.

Mr. Meyer thanked Mr. Brown for his service and noted that Will has been accepted to graduate School at University of Pennsylvania.

Mr. Meyer noted that this will also be Louis Setzer’s last COT meeting. Although Mr. Setzer was not present at the meeting, Mr. Meyer thanked him publicly for his service to the University and to the Council. The search committee has identified a candidate for Mr. Setzer’s replacement.

XI. OTHER BUSINESS

Mr. Miller mentioned the new webpage which was a collaborative effort among Campus Technologies, Public Relations and Admissions. He noted the page provides digitized Carontawans along with “why choose Mansfield” videos. He encouraged the Council to take a look at the page.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees will be held on Wednesday, May 25, 2011, 2:00 p.m. in the North Hall 6th Floor Community Room.

XIII. ADJOURNMENT

The meeting was adjourned at 2:37 p.m.

Respectfully Submitted,

Anne LaVancher
Anne M. LaVancher
Recording Secretary