

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, July 17, 2019

2:00 p.m.

North Hall, 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 1:58 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Williamsport Gazette* on July 15, 2019.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Patrick Henderson, Secretary
Ms. Susan Keffer, Member
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Dr. Robert D. Strohecker, Member
Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Mr. Bruce L. Vickery, Member
Mr. Aaron K. Singer, Member
Ms. Chelsea Thomas, Member (executive session)

The following Trustees were not in attendance:

All present.

Members of the University staff who attended are as follows:

Charles E. Patterson, PhD, President
Mr. Nick Andre, Chief Information Officer
Dr. Joshua Battin, Interim Associate Dean of the Faculty
Dr. Kathy Wright, Interim Associate Provost/Dean of the Faculty
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs
Ms. Kathryn Crossin, Interim Vice President of Finance and Administration
Ms. Jill L. Scott, Secretary to the Council of Trustees
Ms. Judi Brayer, SCUPA Representative
Mr. Brian Loher, APSCUF President
Mr. John Maslar, Interim Director, Marketing & Communications

Mr. Scott Henry, Director Police Services & Safety

Mr. Jim Welch, Environmental Health & Safety Director

Ms. Roxy Leblanc, Public Safety Training Institute Administrative Assistant

Mr. Mark Thompson, Instructor, Chemistry & Physics, Public Safety Training Institute

Ms. Casey Wood, Director of Alumni Relations

Others in Attendance:

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by **Mr. Singer**, seconded by **Mr. Vickery**, and unanimously carried to approve the minutes of **May 29, 2019** as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Ulrich)

Dr. Ulrich updated council on the following

- System Redesign Update
Following the meeting in June three Academic Success Teams have been formed with a representation of faculty, staff, student and union representation.
 - Collaborative PASSHE Team: Develop and implement a cross-institutional delivery of academic programs.
 - PASSHE Online Pathways Team: Assess need for offering or expanding online programs.
 - Development Education Team: Review current approaches to developmental education needs and assess broader potential of shared services.
- Dr. Ulrich is on the Development Education Team

Currently all three teams are in the process of gathering survey data and will begin the process of data analytics. Rosa Lara has been appointed Redesign Project Manager. The process as a whole is on track and moving forward to provide recommendations for student success and retention.

Trustee Chair Bobbi Kilmer expressed appreciation to Dr. Ulrich for being a voice at PASSHE for Mansfield University.

B. Finance and Administration Report (Ms. Crossin)

Ms. Crossin noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Mansfield Fire and Ambulance
- Order of Succession

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made by **Mr. Singer**, seconded by **Mr. Vickery** and unanimously carried to approve purchase orders of \$5,000 or more for the period of April 16, 2019 through June 15, 2019 for a total of **\$1,109,898.37**, as identified in Exhibit B.

Mansfield Fire and Ambulance

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made by **Mr. Henderson**, seconded by **Ms. Russell** and unanimously carried to approve the Mansfield Fire and Ambulance payment request, as identified in Exhibit C.

Order of Succession

Upon the recommendation of the Interim Vice President for Finance and Administration and the President, a motion was made by **Mr. Crawford**, seconded by **Ms. Russell** and unanimously carried to approve the **Order of Succession, BOG Policy 1983-14-A**, as identified in Exhibit D.

C. Student Affairs (Mr. Crofchick)

No report from the Student Life and Living.

VI. OLD BUSINESS

No old business

VII. NEW BUSINESS

No new business

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Public Safety Institute

The Public Safety Institute was formed in April 2018 to provide public safety training including students, employees and provide opportunity to local community.

Key provisions of the program:

- Augment and subsidize our education for Mansfield University
- Engage in safety management
- Understanding what our practitioners need
- Provide need based training here at Mansfield University

Within the first year of operation here at Mansfield University there has been 53 training classes and so far 750 people have taken advantage of the training provided at the Public Safety Institute. This institute provides innovation and leads to out of the box thinking in planning for trainings to take place both here at MU or at other locations. It is leading the field currently throughout Pennsylvania and many look toward our location for its direction on next steps.

Although the VR lab is not a replacement for fieldwork it does provide great skill-sets for training along with direct interaction in the field. The VR (Virtual Reality) Lab is on-track and should be completed sometime in the fall. John Maslar is working to provide a news release to the website to hype the interest of the VR Lab.

In looking toward the future trainings and partnerships the Public Safety Institute

- National Fire Academy (NFA)
- Pennsylvania Game Commission (PGC)
- DUI Association
- NSENA
- Drone Technology & Training
- Comprehensive Active Assailant Training

Chief Scott Henry recognized those directly involved with making the Public Safety Institute such a success, through their numerous hours of dedication to the institute.

- Dr. Joshua Battin, Interim Associate Dean of the Faculty
- Mr. Jim Welch, Environmental Health & Safety Director
- Ms. Roxy Leblanc, Public Safety Training Institute Administrative Assistant
- Mr. Mark Thompson, Instructor, Chemistry & Physics, Public Safety Training Institute

Trustee Chair Bobbi Kilmer thanked the group for their continued good work with the institute.

X. REPORTS

Trustee Chair Bobbi Kilmer officially welcomed President Charles Patterson.

President Patterson reported he has been working directly with the transition team including those at the office of the president, cabinet and directors across campus. He plans to develop a goal alignment tem to focus on goals of the institution. This will provide flow to carry Mansfield University forward with enhanced growth.

Currently at Mansfield University we are at a 20% increase in our undergraduate applications with 27% increase in deposits. The larger class size and no drops in enrollment leaves us with leveling and possibly a slight increase in enrollment over last year.

Thanks to the grant funding support from Senator Joe Scarnati office this will lead to the direct benefit to our Mansfield University students through our Pennsylvania Student Success Awards.

At Mansfield University we have an active search for a new Baseball Coach which should be completed in the near future.

PACT, Trustee Karen Russell:

Save the date for the upcoming regional PACT meetings. For Mansfield University it will be September 11th along with Lock Haven University, Bloomsburg University and head at East Stroudsburg. This will be a one day meeting and it is requested those in attendance wear their school colors. Topics will be Systemness redesign, Advocacy, Student Trustee Selection Process and Regional Round table.

XI. OTHER BUSINESS

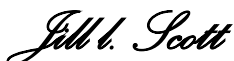
XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, September 25, 2019, 2:00 p.m. in the North Manser Dining.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:45 pm.

Respectfully Submitted,



Jill L. Scott