

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, July 21, 2021
2:00 p.m.

Conference via Zoom

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:02 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on July 8, 2021.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Aaron K. Singer, Member
Ms. Susan Kefover, Member
Ms. Bobbi Kilmer, Chairperson
Ms. Karen J. Russell, Member
Dr. Robert D. Strohecker, Member
Mr. Steven Crawford, Vice Chairman
Mr. Ralph H. Meyer, Member
Mr. Bruce L. Vickery, Member
Mr. Patrick Henderson, Secretary
Ms. Sarah Hart, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member

Members of the University staff who attended are as follows:

Dr. John Ulrich, Acting President, Provost and Vice President for Academic Affairs
Dr. Joshua Battin, Interim VP for Administration, Dean, College of Arts and Humanities
Ms. JoEllen Lindner, Interim VP Student Affairs and Enrollment Management
Ms. Amy Dicello, Interim VP of Finance
Mr. Ryan McNamara, Director of Marketing and Communications
Ms. Jill L. Scott, Secretary to the Council of Trustees

Others in Attendance:

Dr. Jonathan Rothermel, University Senate
Ms. Judi Brayer, SCUPA Representative
Dr. Brian Loher, APSCUF President
Ms. Geneva Murray, SGA President

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by **Mr. Bruce Vickery**, seconded by **Mr. Aaron Singer**, and unanimously carried to approve the minutes of **May 26, 2021** as identified in **Exhibit A**.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

- Integrations

Dr. Ulrich reported with the Board of Governors approving the Integration of Mansfield, Lock Haven and Bloomsburg Universities at their recent meeting. The next steps will be working on phasing in of academic program array to bring our programs across the three universities into one array. Expectations of work within the curricular process is general education followed by graduate program with remaining program arrays to be fulling ready for registration by students for fall 2023.

- Tenure and Promotion Decisions

Dr. Ulrich shared the tenure and promotion decisions that will take effect with the start of the 2021-22 academic year. This is a cumulative effort by department committees, department chairs, and university-wide committees involved in the review process.

B. Finance and Administration Report (Ms. Dicello)

- Review of Purchases over \$21,300 (Exhibit B)

Ms. Dicello shared a review along with answering questions regarding Exhibit B containing \$1,172,372 in aggregated value for purchase orders over \$21,300 for the period of April 16, 2021 through June 15, 2021.

C. Administration Report (Dr. Battin)

- Demolition Update

Dr. Battin reported the demolition is on schedule and once Pinecrest Manor is cleared the next hall will be Laurel Hall with an August/September timeframe.

- Weather Damage Update

Dr. Battin reported there was significant rain damage along roadways and baseball fields on campus along with local community. Follow up discussions to address damage and safety concerns planned.

Acting President Ulrich extended a Thank you to our Facilities department for all of the hard work performed due to the recent weather along with other tasks across the campus.

D. Student Affairs and Enrollment Management (Ms. Lindner)

- Enrollment Management Report

Ms. Lindner shared with the trustee's current enrollment for fall 2021 as being down 5% overall. She reported on a recent survey completed by Longmire in which Mansfield University participated to assess the impact of COVID on student enrollment, outcomes included 1) The need to avoid adding to student stress. 2) Students prefer to stay closer to home. 3) Students are applying to various colleges. 4) Visiting campuses less. She went on to share that students are highly interested in health & safety guidelines and our admissions summer visits are picking up with both daily and weekend visits.

- Housing Report

Ms. Lindner shared current housing occupancy is at 65% with goal of obtaining 70% by the start of the semester. Currently 819 committed with 884 committed to meal plans, variety is being infused into meals via new vendor Aramark for the upcoming semester.

- Suicide Prevention Policy

Ms. Lindner provided an overview of the suicide prevention policy to the trustees for their awareness as well as updates to policy as we transition back to campus.

Ms. Lindner shared an upcoming event 'Spotlight on Mansfield' for employees to gain information about various opportunities across the campus along with tours and a sponsored picnic by Aramark. Event is planned to take place August 10th on South Mall with details upcoming.

VI. OLD BUSINESS

Chair Kilmer asked for old business and there were none.

VII. NEW BUSINESS

Chair Kilmer asked for old business and there were none.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Chair Kilmer wished to extend appreciation for all of the hard work during this time of transition to Acting President Dr. John Ulrich.

IX. EDUCATIONAL FEATURE

No educational feature provided at the meeting.

X. REPORTS

Acting President, John Ulrich

Dr. Ulrich reported that he shared an overview with the Council of Trustees during the President's workshop the following topics, integration feedback from campus/community, implementation of next steps to form Functional Implementation Teams (FIT), CPP Update regarding funding and Health and Safety guidelines update.

PACT, Trustee Karen Russell:

Ms. Russell reported a planned PACT fall conference is scheduled for October 15th at Kutztown University campus as in person with virtual participation availability. She also shared work is being planned for a spring conference at Hershey Lodge details are still being developed for agenda of topics.

SGA

Geneva Murray, the SGA President reported that clubs and organizational meetings have begun for planning of events for the semester, more information as it becomes available.

Senate:

APSCUF:

SCUPA:

XI. OTHER BUSINESS

Chair Kilmer asked for other business and there were none.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, September 29, 2021, 2:00 p.m. in the North Manser.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:17 pm

Respectfully Submitted,

Jill L. Scott

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