

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, March 24, 2021

2:00 p.m.

Via Zoom Conference Call

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on March 11, 2021.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Ms. Bobbi Kilmer, Chairperson
Ms. Susan Kefover, Member
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Dr. Robert D. Strohecker, Member
Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Mr. Bruce L. Vickery, Member
Mr. Patrick Henderson, Secretary
Mr. Aaron K. Singer, Member
Ms. Sarah Hart, Member (executive session)

The following Trustees were not in attendance:

Members of the University staff who attended are as follows:

Charles E. Patterson, PhD, President
Dr. John Ulrich, Provost and Vice President for Academic Affairs
Dr. Kathy Wright, Associate Provost/Dean of Natural and Social Sciences
Dr. Joshua Battin, Interim Associate Vice President for Administration & Dean of the College of Arts and Humanities
Mr. Phillip Swank, Chief of Staff
Ms. JoEllen Lindner, Interim Vice President of Student Affairs and Enrollment Management
Ms. Jill L. Scott, Secretary to the Council of Trustees
Dr. Jonathan Rothermel, University Senate
Ms. Judi Brayer, SCUPA Representative

Mr. Ryan McNamara, Director, Marketing & Communications
Mr. Anthony Mastroianni, SGA President

Others in Attendance:

Larry Mansfield
Ron Goodwin
Bob Shorb

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by **Mr. Ralph Meyer** seconded by **Mr. Robert Strohecker**, and unanimously carried to approve the minutes of **November 18, 2020** as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Ulrich)

Dr. John Ulrich discussed the following:

- Integration: Academic Affairs

Dr. Ulrich shared with Trustees progress being made on integration planning in academic affairs. The subgroups and sub-subgroups who were temporarily on pause have restarted their work on program design. Negotiations are ongoing between PASSHE and APSCUF with CBA issues regarding curricular review and approval process to be used for the integrated university. Next steps will be preliminary draft of the program array to be shared with faculty as well as survey and a separate survey to students at all three campuses in the northeast for their comment and input.

Chairperson Kilmer thanked Dr. Ulrich, along with his colleagues for all the hard work.

B. Finance Report

Chairperson Kilmer shared the Finance Report items as Trustees had opportunity to review along with ask questions during committee meeting.

- Review of Purchases over \$5,000 (Exhibit B)
- Capital Projects and Spending Plan (Exhibit C)

Review of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Associate Vice President of Finance and the President, a motion was made by **Mr. Steven Crawford**, seconded by **Ms. Sarah Hart** and unanimously carried

to approve purchase orders of \$5,000 or more for the period of October 16, 2020 through February 15, 2021 for a total of **\$792,218.61** as identified in Exhibit B.

Approval of Capital Projects and Spending Plan (Exhibit C)

Upon the recommendation of the Interim Associate Vice President of Finance and the President, a motion was made by **Ms. Susan Kefover**, seconded by **Mr. Bruce Vickery** and unanimously carried to approve the Capital Projects Spending Plan as identified in Exhibit C.

C. Student Affairs (Ms. Lindner)

- Enrollment Management Report
- Housing Report
- Career Outcomes Summary (Ms. Lefelhoc)

Ms. Lindner reported to the Trustees our enrollment numbers for first-time freshmen as being down in deposits by 12 or 5.5% as we were last year at this time for the fall 2021. As compared to other PASSHE schools our numbers are competitive. With total undergraduate as down by 12 or 4.7% for fall 2021. Housing applications for 2021 are up 65 students from 2020 and 155 from 2019 so it is reflecting positive return for the fall. Reported a virtual Student Accepted Day is scheduled for April 17th with 124 currently signed up. Also reported in Student Affairs and across campus this week is Wellness Week with events planned for students due to no spring break this year. Events include, Mountie Mile, Special Guest Speakers and special food promotions by Sodexo. Ms. Lindner shared that Ms. Nichole Lefelhoc presented to the Trustees during the committee meeting our 2020 Career Outcomes Summary which can also be located on the website.

VI. OLD BUSINESS

No old business

VII. NEW BUSINESS

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

None provided

X. REPORTS

President, Charles Patterson

President Patterson gave an update to the trustees with respect to PASSHE initiatives in the integration triad of the northeast. Diversity, Equity and Inclusion efforts at the system level along with Bias training for faculty, staff and students here on campus. Covered finance and

administration priorities with CPP, financial sustainability efforts and system level initiatives with tuition policy and allocation formulas to be determined. Discussed student affairs efforts with

COVID testing protocols and application process review with ban the box for student application processing. Overlooked information technology governance and the need for upgrades to data security. Provided an update on our faculty council regarding working with DEI issues along with sharing faculty views on integration. Provided to the trustees an Integration updated with presented timeline, naming conventions of campuses and integrated entity, program array, council of trustees' structures and emerging organization chart. Campus update on pilot program for the PrePared4PA initiative. Noted planned Spring commencement will be Saturday, May 15th with two socially distanced ceremonies along with discussion on possible speaker. Updated the trustees on the ESLP program as an incentive for early retirement being offered to eligible employees systemwide.

PACT, Trustee Karen Russell

Ms. Russell shared that a PACT Annual Spring Conference will be a virtual meeting on April 28th. Planned integration update, role of the Council of Trustees with review of advocacy and Act 50.

Student Government Association, President, Anthony Mastroianni

President Mastroianni reported that SGA has begun its nomination election process. He also reported that SGA has approved a Spring Fling event which will encompass events over two weeks on Spaulding Field to enable social distancing. SGA held a build a bear during Wellness week with good participation among students.

Senate:

APSCUF:

SCUPA:

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, May 26, 2021, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:25 p.m.

Respectfully Submitted,

Jill L. Scott

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