

Attendees: Ms. Dia Carleton, Mr. Charles Colby, Mr. James Harrington, Dr. Peter Keller, Mr. Michael Reid, Dr. Robert Timko

Guests:

Topic	Discussion	Action
Approval of Minutes	The minutes of April 28, 2009 and May 26, 2009 were reviewed and discussed.	The minutes of April 28, 2009 and May 26, 2009 were approved with minor changes.
NAS/UPP Report	Dr. Keller began preparing and organizing the annual NAS/UPP report to PASSHE due in September. The report's structure will be based on the MU Strategic Plan. The President is required to write a preface to the report.	Cabinet will review the document in June.
Memorial Garden	Mr. Reid noted that he receives multiple requests from students, faculty, staff and alumni for memorial pieces to be placed on campus. Mr. Reid proposed establishing a location for a memorial garden and asking the MU Foundation to create a fund/scholarship. They will be asked to maintain the project as well.	Mr. Reid will talk with Ms. Bair and Mr. Mansfield (MU Foundation).
EMS	Mr. Reid noted that there will be changes to the EMS space scheduling system. The hope is to streamline the process of scheduling meeting space and coordinating work-orders. Mr. Colby will send a representative to the next meeting on Monday.	
Strategic Budget	Mr. Reid shared with Cabinet the strategic budget plan for 2009-2010. Cabinet discussed the items, priority ratings and requests for funds. Cabinet will send suggested changes to Mr. Reid for further discussion at a future meeting.	Continued discussion is needed.
Tabled/Continued Agenda Items	Discussions noted above or in previous meeting minutes.	Continued Discussion: -NAS/UPP report -Cell Phone Stipend Policy -Video Surveillance Policy -Strategic budget discussion -International student services -SPITs and Middle States Updates

Minutes reviewed & approved by Cabinet: June 23, 2009

Minutes prepared by:

Ms. Anne LaVancher