

Attendees: Ms. Dia Carleton, Mr. Charles Colby, Mr. James Harrington, Dr. Peter Keller, Mr. Michael Reid, Dr. Robert Timko

Guests:

| Topic | Discussion | Action |
|---|--|---|
| COT Materials | Cabinet reviewed and discussed the materials for the COT meeting. | COT materials were reviewed and minor changes were made. Ms. Lavancher will prepare the documents for distribution. |
| MU Hardship Grant | Based on changes to PASSHE's regulations for use of E&G funds, a policy was created to aid students with financial hardships. Cabinet reviewed and discussed the policy. | The policy was reviewed and approved with minor changes. Mr. Reid will prepare the policy for approval by the COT at the May meeting. |
| Cell Phone Stipend Policy | To comply with IRS taxable benefits guidelines, a cell phone stipend policy was created and will become effective July 1, 2009, if approved. | Continued discussion needed. |
| Video Surveillance Policy | A policy for installation of cameras across campus was distributed for further review and discussion. | Continued discussion needed. |
| Tools for Assessing Cabinet | The Baldrige model of self-assessment has been adopted as the assessment tool for the University. Mr. Reid will facilitate Cabinet's assessment in the fall. Dr. Keller noted how important it is for Cabinet to understand the perspectives from which each other relate. | |
| Changing Academic Qualifications of Entering Students | Dr. Keller shared current enrollment data along with SAT information with Cabinet. | Continued discussion needed. |
| Changes to Manser Hall | Mr. Reid shared proposed changes to Manser Hall's entrance to make the building handicapped accessible. | The changes were approved. |
| Tabled/Continued Agenda Items | Discussions noted above or in previous meeting minutes. | |

Minutes reviewed and approved by Cabinet: May 26, 2009

Minutes prepared by:

Ms. Anne LaVancher