

Attendees: Dr. Maravene Loeschke, Ms. Dia Carleton, Mr. Charles Colby, Dr. Deborah Erickson, Mr. James Harrington, Dr. Hal Laydon, Mr. Michael Reid, Dr. Robert Timko

Guests: Ms. Barbara Nichols, Mr. Christopher Vaughn

Topic	Discussion	Action
Approval of Minutes	Minutes of February 24, 2009 were discussed.	Minutes of February 24, 2009 were approved with minor changes.
Financial Aid Discussion	<p>Mr. Reid noted the following possible funding sources for financial aid:</p> <ul style="list-style-type: none"> <li>- \$5,000 Lippert Book Loan Fund is currently used for book loans but could be used as bookstore scholarship vouchers.</li> <li>- An option is to use vending profits for scholarships. This would require approval from the Chancellor's office.</li> <li>- Drs. Bair, Keller, Erickson and Timko's plan to start a faculty campaign to raise scholarship funds. If the campaign is received well it will be rolled out to staff.</li> </ul> <p>We are waiting to see if PASSHE will allow the University to take \$222,000 from reserves to restore funding for Perkins loans.</p> <p>If current funding for student loans from the University remains the same, we will have a shortfall of \$62,000 to keep work study at its current rate.</p> <p>Funding work study (starting this summer) through E&amp;G funds is also being considered.</p>	<p>Dr. Loeschke will talk with Chancellor Cavanaugh to see if this is allowed by the system.</p> <p>Dr. Loeschke will talk with Chancellor Cavanaugh.</p>
Sayre Campus Contracts	Tabled.	
Campus Mail/Package Delivery Issues/Solutions	<p>Mr. Colby noted that students' mail is delivered to residence halls then posted to mail boxes by student workers. He proposes all mailboxes be put in one location. Various locations were discussed. Available space is an issue.</p> <p>Mr. Colby also noted that, in recent years, refund checks have been mailed to students rather than allowing students to pick up the checks in Student Accounts. Cabinet discussed the issues.</p>	<p>Mr. Colby and Mr. Reid will discuss possible locations for centralization of student mailboxes.</p> <p>Mr. Colby will discuss this with Mr. Barden.</p>
Academic Class Schedule	The change in the academic schedule (classes starting at 8:30 a.m.) is causing issues for students' meal times. Food services must be given two weeks' notice if we are to make a change to dining room hours. A shift in hours may alleviate some of the issues.	Mr. Colby will notify Sodexo that lunch times will change from 11:00 a.m.-2:00 p.m. for the rest of the semester. We will evaluate whether this helps resolve the issue at the end of the semester.

Emergency Transport Service	Student Affairs purchased a vehicle to transport students from the hospital if they find themselves without a ride back to campus. Job descriptions for student workers have been created. Questions of liability and safety of student workers were raised.	Campus police will determine if a student should be sent to pick up a student from the hospital.
Tabled/Continued Discussion	Discussions noted above or in previous meeting minutes.	<ul style="list-style-type: none"> <li>-Sayre Campus Contracts</li> <li>-Hemlock future (when Peter is here)</li> <li>TRIO, ACT 101, tutoring/mentoring,</li> <li>APSCUF, PA historical archives, ROTC and Middle States update</li> <li>-Policy updates</li> <li>-SPITs – 2 times per semester</li> </ul>

Minutes reviewed and approved by Cabinet: March 17, 2009

Minutes prepared by:

Ms. Anne LaVancher