

Attendees: Dr. Maravene Loeschke, Ms. Dia Carleton, Mr. Charles Colby, Dr. Deborah Erickson, Mr. James Harrington, Dr. Hal Laydon, Mr. Michael Reid, Dr. Robert Timko

Guests:

Topic	Discussion	Action
Approval of Minutes	The minutes of October 28, 2008 and November 10, 2008 were reviewed.	The minutes of October 28, 2008 and November 10, 2008 were approved as written.
Smoking Policy	The smoking policy committee will complete their recommendations today. Cabinet will review them and provide feedback ASAP. Enforcement will begin upon return from holiday break.	
University Budget Master Plan	<p>Mr. Reid reviewed the University budget and noted that the dollar amount to comply with the Governors’ request for 4.25% revenue return is \$852, 4482.00. At the current time.</p> <p>Cabinet discussed options to recover these funds. Approximately half of these funds will come from the Student Life Cycle Management savings, Advancement positions that will not be replaced this year and various budget line items. If the state requires further “give back” other options will be explored including a hiring freeze.</p>	
Strategic Budget Allocations	Mr. Reid reviewed the Strategic Budget allocations for this year. Final allocations will be made to the summer bridge program, financial aid and the Mountaineer Leadership Program.	
Master Plan	<p>Cabinet discussed the campus master plan.</p> <p>Discussion topics were:                      Renovating Straughn, Steadman concert hall, Alumni Hall as a student center, new student center, residence halls, meeting room/classroom building, Manser hall renovations, athletic facilities, elevators, ADA compliance, parking and continuation of walkway from Cedarcrest to Decker. Feedback from academics is needed before the master plan process can continue.</p>	
Tabled/Continued Discussion Agenda Items	Discussions noted above or in previous meeting minutes.	-Meal plans for athletics -Middle States

Minutes reviewed and approved by Cabinet: November 25, 2008

Minutes prepared by: Ms. Anne LaVancher