

Attendees: Dr. Maravene Loeschke, Ms. Dia Carleton, Mr. Charles Colby, Dr. Deborah Erickson, Mr. James Harrington, Dr. Hal Laydon Dr. Robert Timko

Guests:

Topic	Discussion	Action
Approval of Minutes	The minutes of October 14, 2008 were approved as written.	The minutes of October 14, 2008 were approved as written.
COT Materials	COT materials were reviewed and minor changes were made.	The COT materials will be revised and distributed prior to the November 19 meeting.
North Hall Elevator Incident	There was discussion regarding the notification of incident status or “all clear” notification for constituents when a building is evacuated.	Mr. Reid will review the all clear/status notification process with Chief Shegan and Mr. Welch.
Smoking Enforcement	There was a discussion with the Council of Presidents regarding smoking enforcement. It was noted that each campus should address the issue of non-compliance prior to the end of the year. A committee will be formed to develop a policy for Mansfield University. The committee will include students, faculty and staff smokers and nonsmokers.	Mr. Colby and Mr. Harrington will form a committee to establish a smoking enforcement policy.
Fines	Ms. Carleton asked to revisit the revenue from fines issued on campus.	
President’s Update	<p>Dr. Loeschke attended an informative Town/Gown conference in Harrisburg.</p> <p>The Board of Governors unanimously approved the Masters of Organizational Leadership program.</p> <p>The <i>Mansfieldians</i> did a tremendous performance for the Board of Governors. Many requests for CDs were received by the BOG, PASSHE staff and PASSHE presidents.</p> <p>Further discussion about implementing the Shared Administrative System for Student Life Cycle for all 14 Universities has ceased. Mansfield will continue to use Datatel and other Universities will use their current systems. Funds saved can be used for other budgetary issues.</p> <p>The President’s address to employees will be held October 29. She will discuss the 4.2% giveback, University Advancement Office, Mountaineer Leadership Program, Provost’s search, Dean of Faculty search and Dean Team and other topics.</p>	
Tabled/Continued Discussion Agenda Items	Discussions noted above or in previous meeting minutes.	-Middle States

Minutes reviewed and approved by Cabinet: November 18, 2008

Minutes prepared by: Ms. Anne LaVancher