

Attendees: Dr. Maravene Loeschke, Dr. James Brown, Dr. J.P. Burke, Ms. Dia Carleton, Mr. Charles Colby, Mr. James Harrington, Dr. Peter Keller, Mr. Michael Reid
Guests: Mr. Brian Barden, Ms. Anne Lavancher

Topic	Discussion	Action
<p>Enrollment</p>	<p>Cabinet discussed, in detail, ways in which MU can prepare for increased enrollment for 2010/2011.</p> <p>Mr. Barden noted applications to date for fall 2010 are up 13% from last year at this time. These numbers are too early to be significant. He reminded Cabinet that there is a significant decline in college age students through 2016 across Pennsylvania and upstate New York.</p> <p>Enrollment Services has restructured their recruitment efforts. They are focusing on eastern PA with little work in western PA and good neighbor territory (with the exception of southern tier NY). Out of state focus has shifted to northern New Jersey.</p> <p>Growth will come from online education in both graduate and undergraduate programs. PASSHE would like the institutions to recruit more students who never intended to go to college. With early intervention programs, AALS would have an opportunity to grow with these students.</p> <p>To be fiscally sustainable, our FTE needs to be 3700-4000. This year our FTE grew to 3153. Financially, our student makeup should be (in priority order): out-of-state, Pa residents then good neighbor. We need to achieve growth of 3% with at least 2% increase in retention.</p> <p>The greatest focus needs to be retention. Filling upper level classes would help increase resources.</p>	<p>Cabinet will continue this discussion.</p>

	<p>Residence halls can accommodate a 3% increase in new students in fall 2010. Advanced planning is key to managing this need. An unknown is availability of off campus housing due to increased residents from the gas companies. We need to address any issues of underutilized space based on the studies that have been provided in the past year. We can do this through room scheduling and faculty loads. There is approximately \$1M impact for each one change of FTE on the average, across all class sizes (positive or negative impact).</p> <p>Dr. Loeschke noted she has been in touch with several of the gas companies in the area and is doing needs analysis for collaboration purposes. They show interest in geology program as well as leadership training. Water shed management should also be of interest to these corporations.</p>	
COT materials	Cabinet reviewed COT materials for November 18 and made appropriate changes.	Ms. Lavancher will prepare materials and distribute accordingly prior to the meeting.
Tabled/Continued Agenda Items	Discussions noted above or in previous meeting minutes.	Continued Discussion: Enrollment

Minutes reviewed and approved by Cabinet: November 9, 2009

Minutes prepared by:

Ms. Anne LaVancher