

Attendees: Dr. Maravene Loeschke, Ms. Dia Carleton, Mr. Charles Colby, Dr. Deborah Erickson, Mr. James Harrington, Dr. Hal Laydon

Guests:

Topic	Discussion	Action
Approval of Minutes	The minutes of October 7, 2008 were discussed and minor changes were made.	The minutes of October 7, 2008 were approved with suggested changes.
Strategic Planning Implementation Teams	<p>Dr. Brennan will coordinate and setup eight Strategic Plan Implementation Teams. A number of existing committees will be the base implementation team and volunteers will be included.</p> <p>The first task of each team is to determine what measure of assessment will be used for accomplishing the tasks within each goal.</p> <p>Ms. Carleton and a faculty member will co-chair the “Ensure Quality Faculty and Staff” team</p> <p>“Ensure Financial Stability...” will be chaired by Mr. Reid.</p> <p>“Make Leadership Development Our Signature” will be chaired by Mr. Heinle.</p> <p>“Engage in Continuous Improvement Through Assessment” will be chaired by Drs. Brennan and McEvoy.</p> <p>“Create a Safe and Sustainable Campus Environment to Support Learning” will be chaired by Dr. Guignard</p> <p>“Build Community Relations” will be chaired by Mr. Reid</p> <p>Chancellor Cavanaugh mentioned to Dr. Loeschke that this is a good strategic plan and he is pleased with the way in which it was developed.</p>	<p>Dr. Laydon will identify the chair for the “Make Liberal Arts the Foundation for Every Student” team.</p> <p>“Make Student Success Our Central Focus” – chair will be identified by Dr. Brennan.</p> <p>The implementation teams and plans will be reviewed at each Cabinet retreat.</p> <p>Mr. Colby and Mr. Harrington will work to determine what will happen if a person is in violation of the policy. A group of smokers will be included in the conversation about what the next steps are.</p>
Smoking Policy	At some point in the future each campus will need to expand ways to enforce the smoking policy.	

Retention	<p>Dr. Loeschke asked each Cabinet member to note the way in which their divisions are working on improving retention:</p> <p>Finance and Administration -Remembering the “student first” motto and assisting wherever possible. -Facilities have been making suggestions to improve campus and have been empowered to implement the changes. -Good participation in Mountaineering Adventure program.</p> <p>Residence Life -Emphasis and restructure on resident assistant program. -Freshman year experience floors have been successful and will expand to a freshman year experience residence hall. -Enhanced dining services. -Extensive improvement to Laurel Hall over the summer. -Increased activities of RA’s and GA’s and focus on RA leadership development</p> <p>Student Affairs -Increased student activities on weekends -Increased activities for commuter students. -Recruitment of students in Greek life. -Increased activities within athletics and the support for athletes.</p> <p>University Advancement -A naming opportunity will be created in the purchase of flag poles to be installed along the new path between Manser and Grant. The cost will be \$5000 and flag representing the countries of our international students will be hung on them. -Creating a larger role for Public Relations to assist in improving public perception of the University’s academic programs.</p> <p>Human Resources -Established and implemented the mentoring program. -Replaced office furniture and created a lobby area for guests. -Created an orientation for student workers. -Will work with Mansfield Association of Educational Office Professionals in partnering with other groups to assist for retention. -Mr. Zellner is working with student organizations and will have a dinner with the community and international students. -Including students on search teams.</p>	<p>Mr. Harrington will work the Mr. Maisner and Mr. McCloskey to develop what a track of the Mountaineer Leadership program would look like for athletes.</p> <p>Another article about the mentoring program will be placed in the <i>Flashlight</i>.</p>
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<p>Tabled/Continued Discussion Agenda Items</p>	<p>Graduate Studies -Discussion with Department Chairs about advising, undeclared students and 15 credit hours for students. -Working to develop hybrid programs (on campus and online) for graduate students.</p> <p>Ms. Shantee Proctor (SGA President) noted that she has heard of some difficulties with classes due to advising. She also feels that students other than Freshman might benefit in the mentorship program.</p> <p>Dr. Laydon noted he has recognized that MU is focused on students especially with regard to retention.</p> <p>Discussions noted above or in previous meeting minutes.</p>	<p>-Middle States -Strategic Plan and Implementation Teams update</p>
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Minutes reviewed and approved by Cabinet: October 28, 2008

Minutes prepared by:

Ms. Anne LaVancher