

Attendees: Dr. Maravene Loeschke, Ms. Dia Carleton, Mr. Charles Colby, Dr. Deborah Erickson, Mr. James Harrington, Dr. Hal Laydon, Mr. Michael Reid, Dr. Robert Timko

Guests: Dr. Adam Brennan, Dr. Adrienne McEvoy, Dr. James Guignard, Mr. Dennis Heinle, Mr. Alan Zellner

Topic	Discussion	Action
Approval of Minutes	Approval of the minutes of January 20, 2009 was tabled.	Approval of the minutes of January 20, 2009 was tabled.
Academic Calendar	Dr. Laydon noted that input for the academic calendar for 2009-2010 is being received. One issue is that there are two floating holidays for the next year. A decision needs to be made as to when they should be taken. Typically these days have been taken as fall break.	The two floating holidays will be taken in October for fall break.
SPITs Update	<p>Dr. Brennan noted that all teams are formed and functioning and are using the Strategic Plan as their guide. An assessment program was provided during University Days and was very successful.</p> <p>Each SPIT team chair provided an update on the progress of their teams:</p> <p><u>Liberal Arts</u> – Dr. McEvoy is the chair with seven members. They currently do not have a student on the committee. They met two times last semester and developed five tasks to work on. They are in the process of performing a thorough analysis of similar liberal arts colleges to evaluate their core curriculum. They will evaluate learning outcomes, evaluate MU’s current gen-ed curriculum, they will hold campus wide conversations, and will develop assessment outcomes for the future.</p> <p><u>Quality Faculty and Staff</u> – Ms. Carleton noted that the group of 10 will meet twice monthly for 90 minutes. They have divided themselves into three groups and will have one, three and five year plans to submit before the end of the year. Ms. Carleton noted that they will, in the future, make suggestions for policy changes and would want to have input from Cabinet.</p> <p><u>Student Success</u> – Dr. Davis’ committee has 11 members including two students. Their goal is to find out who is leaving MU and why. They will use a real-time questionnaire that might assist in answering these questions. Appropriate personnel can then be assigned to assist with students that are struggling prior to their withdrawal.</p>	<p>Dr. Brennan will provide a list of team members for each committee.</p> <p>Each chair should provide copies of meeting minutes to Dr. Brennan.</p>

<p>Tabled/Continued Discussion Agenda Items</p>	<p><u>Financial Stability</u> – Mr. Reid noted that their first meeting is scheduled for the first week of February.</p> <p><u>Leadership Development</u> – Mr. Heinle noted that they will meet every other week for 60 minutes starting in February. This group totals 14 including four students. He will ask for feedback from each team member about what they feel is essential leadership qualities.</p> <p><u>Continue improvement through assessment</u> This group has been meeting every week since October and has six members. They will come up with institutional outcomes through the creed. They are working to ensure that assessment tools are accessible to various groups and will share articles and reports with the campus.</p> <p>Drs. Brennan and McEvoy are working with academic departments to learn the Baldrige model of assessment. There are nine programs actively engaged in this model. Several departments asked to wait on assessment until they are through the accreditation process.</p> <p><u>Safe Environment</u> – The committee has 21 members including the environmental task force. They meet one time per month. They are working on a drafting mission statement regarding sustainability and safety. The main target has been recycling and waste control on campus. A recycling plan has been created. Dr. Guignard noted that they have not been working closely with Sodexo as of yet but believes they could do more with them in the future.</p> <p>The group will form a subcommittee to incorporate sustainability into the curriculum. Suggestions will be offered by spring 2010.</p> <p><u>Community relations</u> – Mr. Reid noted that there are 11 members meeting once a month. They have created a document illustrating the community’s perception of MU.</p> <p>Discussions noted above or in previous meeting minutes.</p>	<p>Mr. Colby will ensure dining services are aware of the University’s commitment to the environment.</p> <p>Dr. Loeschke noted that a regular column in the <i>Flashlight</i> as well as assistance from MU’s PR department will keep campus informed of their work.</p> <p>-SPITs – 2 times per semester -MAEOP -Meal plans for athletics - Middle States</p>
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Minutes reviewed and approved by Cabinet: February 3, 2009

Minutes prepared by: Ms. Anne LaVancher