

Attendees: Dr. Maravene Loeschke, Mr. Steven Besse, Ms. Dia Carleton, Mr. Charles Colby, Dr. Deborah Erickson, Mr. James Harrington, Dr. Peter Keller, Mr. Michael Reid, Dr. Michael Renner

Guests:

Topic	Discussion	Action
Approval of Minutes	The minutes of February 12, 2008 were discussed.	The minutes of February 12, 2008 were approved with minor changes.
Communication with Sodexo re: Closing of Facilities/Services	Mr. Colby would like to serve as the point of contact for food service to avoid conflicts with scheduling for students and other constituents on campus.	Mr. Colby will be the point of contact for changing food services/venues. Campus will be notified on a regular basis.
South Hall Update	Although South Hall has been completed for approximately 6 weeks, we are awaiting approval from Labor and Industry to make minor repairs/adjustments before receiving the certificate of occupancy. Mr. Reid will talk with L&I to try to find out when we can expect the certificate.	
One-Card Update	Purchasing will work on getting the One-Card system under contract. Stage 1 of the implementation includes purchasing the core system and two residence halls and installation the start of fall semester. A person will be chosen to oversee implementation of the system. That person will report to Ms. Lavancher.	The Cabinet will determine who will be oversee implementation of the system. That person will work with a campus committee to oversee the project.
Campus and the Environment	Cabinet discussed ways in which we could lead the campus by being environmentally healthy.	A task force will be convened to promote an environmentally healthy campus. Dennis Miller will communicate regularly with the campus about things that are being done.
Residence Life Work Credits	tabled	tabled
Improving Community Relations	Mr. Reid noted that, because of the mandates from the system, we need to find ways to purchase from our local community to improve relationships.	The Cabinet is committed to purchasing locally and using local hotels and services.
Alcohol Education Program Implementation/Cost	Campuses that have alcohol education programs for incoming students are showing reductions in alcohol incidents. Mr. Colby will work with Mr. Watts to build an alcohol education program can be built into future orientation programs. The counseling center will also be involved.	Mr. Colby will work with the counseling center to implement and track the success of the program.
Tabled/Continued Discussion Agenda Items	Discussions noted above or in previous meeting minutes.	-Peer Group Benchmarking -Venture capital list -Campus engagement -Changes in Marketing

Minutes reviewed and approved by Cabinet:

March 4, 2008

Minutes prepared by:

Ms. Anne LaVancher